

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
JUNE 17 – 21, 2019**

MONDAY, JUNE 17, 2019

- | | | |
|----------|--|---|
| *3:30 pm | Housing Authority | Room 604, City Hall
100 N. Jefferson Street |
| *3:30 pm | Professional Football Stadium District | MVP Box 4039, Lambeau Field
1265 Lombardi Avenue |

TUESDAY, JUNE 18, 2019

- | | | |
|----------|--|---|
| *3:30 pm | Children With Disabilities Education Board | Syble Hopp School
755 Scheuring Road |
| *4:30 pm | Veterans Recognition Subcommittee | Room 201, Northern Building
305 E. Walnut Street |

WEDNESDAY, JUNE 19, 2019

- | | | |
|----------|--|--|
| *6:00 pm | Public Safety Committee – <i>Special Meeting</i> | Room 207, City Hall
100 N. Jefferson Street |
| *7:00 pm | Brown County Board of Supervisors | Legislative Room 203, City Hall
100 N. Jefferson Street |

THURSDAY, JUNE 20, 2019

- | | | |
|----------|--------------------------------------|--|
| *5:15 pm | Library Board – <i>Note Location</i> | Southwest Branch Library
974 Ninth Street |
|----------|--------------------------------------|--|

FRIDAY, JUNE 21, 2019

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, June 17, 2019, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Corday Goddard– Chair, Tom Diedrick – Vice Chair, Sup. Andy Nicholson, Ann Hartman, and John Fenner

INTRODUCTIONS:

APPROVAL OF MINUTES:

1. Approval of the minutes from the May 20, 2019 meeting of the Brown County Housing Authority.

COMMUNICATION:

2. Mileage reimbursement for BCHA Commissioners.
3. HUD's official response of the BCHA's portability waiver request.

REPORTS:

4. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations

NEW BUSINESS:

5. Consideration and review of progress on the new family unification program (FUP) vouchers.
6. Consideration and review of a drafted gap financing policy regarding future financial assistance for large scale property developments.

BILLS AND FINANCIAL REPORT:

7. Consideration with possible action on acceptance of BCHA bills.
8. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

9. Executive Director's Report
 - a. Milwaukee Meeting With Potential Development Partners
10. Housing Administrator's Report
 - a. Housing Affordability Reports
 - b. Memorandum of Understanding (MOU) update with BC Health
 - c. Lead Based Paint Hazard Reduction Program (LBPHC)
 - d. Lead Based Paint Housing Statistics for Brown County

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.

**GREEN BAY/BROWN COUNTY
PROFESSIONAL FOOTBALL STADIUM DISTRICT
AGENDA**

**MONDAY, JUNE 17, 2019
3:30 P.M.**

1265 LOMBARDI AVENUE - LAMBEAU FIELD
PARK AT AMERICAN FAMILY INSURANCE GATE
TAKE ESCALATORS TO FOURTH LEVEL – MVP BOX 4039

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve/Modify Agenda
5. Welcome to the Board – Keith Lucius – Village of Ashwaubenon Appointee
6. Request for Approval of the Minutes – April 22, 2019
7. Communications:
 - A. Letter from City of Green Bay Withdrawing Request for Shipyard Grant Award
 - B. Late Communications (if any)
8. Special Events & Economic Development Fund Update:
 - A. Detail of Special Events and Economic Development Fund
 - B. Funding Request:
 - Neville Public Museum Foundation – Guns & Gowns and Amazing Dinosaurs Exhibits
 - C. Concert Update (if available)
9. Resolution of Recognition – Kenneth Golonski
10. April and May 2019 Financial Reports
11. Director's Report
12. Other Matters Authorized by Law
13. Motion to Adjourn

Any person wishing to attend who, because of a disability, requires special accommodations should contact Diane Roskom at (920) 965-6997 so arrangements can be made.

Pursuant to Section 19.84, notice is hereby given to the public:

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD
Tuesday, June 18, 2019 – 3:30 pm
Syble Hopp School

1. Action Item: Call to Order
2. Open Forum
3. Action Item: Approval of February 28 and May 7, 2019 Minutes
RECOMMENDED MOTION: That the minutes of the February 28 and May 7, 2019 Board meetings be approved.
4. Action Item: Approval of Agenda
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
5. Action Item: Donations
RECOMMENDED MOTION: That this month's donations be approved.
6. Action Item: Payment of Bills
RECOMMENDED MOTION: That the payment of the bills be approved.
7. Action Item: Financial Report
RECOMMENDED MOTION: That the financial report be accepted.
8. Action Item: Transfer of Funds – Duplex and Parent Organization to Donations
RECOMMENDED MOTION: That the Duplex bank account be closed and the \$15,611.11 balance of the account be transferred to the Donations bank account for classroom furniture purchases. In addition, transfer proceeds from the duplex sale and Winter Blast of \$62,703.06 from the Parent Organization bank account to the Donations bank account for classroom furniture purchases.
9. Action Item: Lunch Fees
RECOMMENDED MOTION: That the full-priced student lunch fees be increased from \$3.10 to \$3.30; the reduced-priced meal remain the same at \$.40; the extra milk fee remain the same at \$.30 and the adult meal be increased from \$3.90 to \$4.00.
10. Action Item: Student Fees
RECOMMENDED MOTION: That the student fees remain the same at \$15.00 for Early Childhood, the Primary and Intermediate student fees increase from \$15.00 to \$45.00, and the High School student fees increase from \$25.00 to \$45.00.
11. Action Item: Resignations
RECOMMENDED MOTION: That the Board approve the resignations of BCCDEB teachers Ashley Smith, Jessica Meyer and Alicia Peeters.
12. Action Item: Hiring
RECOMMENDED MOTION: That the Board approve the hiring of the recommended BCCDEB teachers, therapists and instructional aides for the 2019-2020 school year.
13. Action Item: Calendar for 2019-2020 Board Meetings
RECOMMENDED MOTION: That the Board approve the schedule for the 2019-2020 Board Meetings.
14. Discussion Item: Strategic Plan – School Perceptions Survey Summary
15. Discussion: Administrator's Report
16. Discussion Item: Parent Organization Report
17. Executive Session: The Board will move to executive session as allowed by Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
18. Action Item: Adjournment
RECOMMENDED MOTION: That the June 18, 2019 Brown County Children with Disabilities Board meeting be adjourned.

*Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, June 17, 2019 so arrangements can be made.

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VETERANS RECOGNITION SUBCOMMITTEE

Bernie Erickson, Chair
Ed Koslowski, Vice Chair
Joe Aulik, Joan Brusky, Ken Corry,
Louise Dahlke, Jason Habeck, Jim Haskins,
Kerry Metoxen, Duane Pierce, Jerry Polus

VETERANS' RECOGNITION SUBCOMMITTEE

Tuesday, May 21, 2019

4:30 pm

Room 201, Northern Building

305 E. Walnut Street

Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of March 19, 2019.
4. Budget Status Financial Report for December, 2018.
5. Discussion re: Honor Rewards Program.
6. Discussion re: 2019 Veterans Appreciation Day at the Brown County Fair.
7. Review tickets and posters from last year's Appreciation Day at the Fair event.
8. Discussion re: Possibly Honoring Peacetime and Non-Combat Veterans at the Fair.
9. Discussion re: Thank You Certificates for donations for Veterans Appreciation Day at the Fair.
10. Report of CVSO Joe Aulik.
11. Report from Committee Members Present (Erickson, Aulik, Brusky, Corry, Dahlke, Habeck, Haskins, Koslowski, Metoxen, Pierce, Polus).
12. Such Other Matters as Authorized by Law.
13. Adjourn.

Bernie Erickson, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair
Andy Nicholson, Vice Chair

Megan Borchardt, Staush Gruszynski, Richard Schadewald

SPECIAL PUBLIC SAFETY COMMITTEE

Wednesday, June 19, 2019

6:00 p.m.

Room 207, City Hall

100 N. Jefferson Street, Green Bay

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.

Emergency Management

1. Closed Session: Computer Aided Dispatch (CAD) System.
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding issues with our current CAD Contract, potential remedies and other related matters.
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the governmental body shall convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding issues with our current CAD Contract, potential remedies and other related matters.
 - c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding issues with our current CAD Contract, potential remedies and other related matters.

Other

2. Such other matters as authorized by law.
3. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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PATRICK W. MOYNIHAN JR., CHAIR
THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, June 19, 2019 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen to public comments, and not to ask questions, discuss nor take action regarding public comments.
3. **Approval of Minutes of May 15, 2019.**
4. **Announcements by Supervisors.**
5. **Presentation of Communications for Consideration:**
 - a. Late Communications.
6. **Appointments by County Board Chair and Board of Supervisors Committee as a Whole: (None)**
7. **Confirmation/Appointments by County Executive:**
 - a. Reappointment of Lawrence Franke to the Children with Disabilities Board.
8. **Reports of the:**
 - a. County Board Chair.
 - b. County Executive.
9. **Other Reports: (None)**

10. Standing Committee Reports:

a) **REPORT OF ADMINISTRATION COMMITTEE OF JUNE 6, 2019:**

1. Review minutes of:
 - a. Housing Authority (April 15, 2019). Receive and place on file.
2. Communication from Supervisor Van Dyck re: Request that Corporation Counsel draft a resolution stating that no Brown County records, currently stored anywhere within the Veterans Memorial Complex, including but not limited to the Old Packer Hall of Fame, will be stored within the new Brown County Expo building when complete or within the Resch Center. In addition, I request that the appropriate County department develop a storage plan for all archived County documents for implementation no later than the 2021 operational and capital budget plan. To receive and place communication on file and direct Technology Services Director to update the Committee twice a year with reports about storage options other than the Expo Center with the understanding that the preference is to not have records there by 2021. Carried 4 to 1
3. Resolution Supporting Brown County's Digital Vision. To approve the resolution as presented. See Resolutions & Ordinances.
4. Treasurer - Per Brown County Ordinance 3.06(5)(c), Discussion and possible action on the sale back to Former Owner of the following tax deed parcels from the Judgment of Circuit Court Case #18CV1314:

<u>Parcel</u>	<u>Address</u>
HM-123	Finger Road
HM-124	425 S. Vandenberg Road

To sell back to the original owner to include expenses incurred in full and 2019 estimated taxes on both properties on or before June 14, 2019. Carried 4 to 1.
5. County Clerk - Budget Status Financial Report for April 2019 – Unaudited. Receive and place on file.
6. Child Support - Budget Status Financial Report for April 2019 – Unaudited. Receive and place on file.
7. Child Support - Director Summary for May 2019. Receive and place on file.
8. Technology Services - Budget Status Financial Report for April 2019 - Unaudited. Receive and place on file.
9. Technology Services - Director's Report. Receive and place on file.
10. Admin & HR - Budget Status Financial Report for April 2019 – Unaudited. Receive and place on file.
11. Admin & HR - Budget Adjustment Log. Receive and place on file.
12. Admin & HR - Director's Reports. Receive and place on file.
13. Admin & HR - CIP Update. *No action taken.*
14. Audit of bills. To acknowledge receipt of the bills.

b) **REPORT OF EDUCATION AND RECREATION COMMITTEE OF MAY 30, 2019:**

1. Consent Agenda - Library Board of February 21, March 21 and March 25, 2019.
2. Consent Agenda - Neville Public Museum Governing Board of May 13, 2019.
3. Consent Agenda - Parks – Budget Status Financial Report for March 2019 – Unaudited.
4. Consent Agenda - NEW Zoo – Budget Status Financial Report for March 2019 – Unaudited.
5. Consent Agenda - Museum – Budget Status Financial Report for March 2019 - Unaudited.
6. Consent Agenda - Golf Course – Budget Status Financial Report for March 2019 – Unaudited.
7. Consent Agenda - Golf Course - Financial Statistics for April 2019.
8. Consent Agenda - CIP Update.
9. Audit of Bills.
To approve the consent agenda items.
10. Park Mgmt. - Director's Report. *No action taken.*
11. NEW Zoo - Director's Report. *No action taken.*
12. Museum - Director's Report. *No action taken.*
13. Golf Course - Superintendent's Report. *No action taken.*
14. Library - Director's Report. *No action taken.*
15. Parks - Resolution Authorizing Application for Grant Funds to Maintain and Develop County Snowmobile Trails and Facilities. To approve. See Resolutions & Ordinances.

16. Parks - Request from the Brown County 4-H Youth Development for a fee reduction for use of the North Exhibition building at the Brown County Fairgrounds on July 16-18. To approve.
17. Parks - Request from the Friends of the Reforestation Camp Trails to allow horse drawn carts on the horse riding trails at the Reforestation Camp. To approve.
18. Parks - Discussion and Possible Action re: Use of up to \$4,000 in 2019 Outlay for an additional play structure at Way Morr Park with donations offered from Way Morr Lions Club. To approve the use of \$4,000 for Way Morr Park.
19. Request to approve: 2019 Parkland Hunting Season Structure. To approve.
20. Communication from Supervisor Buckley re: To have the Greater Green Bay Community foundation attend the next Education and Recreation Committee meeting to explain the process for submission of invoices for the Resch Center to be paid out of the Resch Center Naming Rights Fund. Also a detailed accounting of the fund from inception to current. To refer back to staff to meet with PMI to clarify which expenses are reimbursable; meet with Resch's counsel to understand their position; to have Corporation Counsel look at these agreements and the new agreement to get money out; raise the question to have the dollars put aside to make sure it balances with Brown County's; and find out if the county previously paid for any of these types of expenditures and what fund they are coming out of; and finally find out what happens with remaining funds if they haven't been reimbursed to Brown County.
21. Communication from Supervisor Lefebvre re: To look at Fox River Trail to look at enforcement of trail passes. Receive and place on file.
22. Communication from Supervisor Lefebvre to look at invasive plants along the Fox River Trail. Receive and place on file.

c) REPORT OF EXECUTIVE COMMITTEE OF JUNE 10, 2019:

1. Review Minutes of:
 - a. Citizens Redistricting Subcommittee Meeting of May 29, 2019. Receive and place on file.
 - b. Benefits Advisory Committee (March 14, 2019). Receive and place on file.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
3. Communication from Supervisor Tran re: For Corporation Counsel to draft a lobbyist registration ordinance that would require any individual or for-profit business that hires someone to influence County Board actions to register with the County Clerk, that registration be made part of the public debate so residents know who is being lobbied, a statement of who is paying the lobbyist to lobby, and how much the lobbyist is being paid, who they lobbied and provide penalty for noncompliance. To refer to the next regularly scheduled Executive Committee meeting.
4. Communication from Supervisor Borchardt re: I would like to clearly codify the resolution that was passed by the Board in 2018, which required that all standing committee meetings meet between Monday-Thursday and start between 5-7p.m. To refer to the next regularly scheduled Executive Committee meeting.
5. Communication from Supervisor Erickson re: Look into Sub-committees without bylaws being allowed to vote without a quorum. To refer to the next regularly scheduled Executive Committee meeting.
6. Internal Auditor - Board of Supervisors Budget Status Financial Report (Unaudited) – April 2019. Receive and place on file.
7. Internal Auditor - Status Update: May 1 – May 31, 2019. Receive and place on file.
8. Corporation Counsel - Oral Report. Receive and place on file.
9. NeighborWorks Lease Agreement for Visitation Facility. To approve.
10. CIP Update. *No action taken.*
11. Resolution re: Table of Organization Change for the Health and Human Services Department – Community Services Division AODA Counselor Position. To approve as amended. See Resolutions & Ordinances.
12. Director of Administration and Human Resources Oral Report. Receive and place on file.

d) REPORT OF HUMAN SERVICES COMMITTEE OF MAY 22, 2019:

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County (March 28, 2019).
 - b. Children With Disabilities Education Board (April 16, 2019).
 - c. Human Services Board (March 14, 2019).
 - i. To suspend the rules and take Items 1 a, b & c together.

- ii. Receive and place on file Items 1 a, b & c.
2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in-house and a budget adjustment of \$2,500 would be needed. Doing this in-house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry. *Motion at April meeting: To hold for 30 days. To hold for 30 days.*
3. Communication from Supervisors Hoyer and Borchardt re: Draft a resolution acknowledging that September is National Suicide Prevention month. To hold for 30 days.
4. Administrative Report - CIP Update. To hold for 30 days.
5. Wind Turbine Update - Receive new information – Standing Item. Receive and place on file.
6. Resolution Tentatively Approving Levy for CDEB Budget, Including Syble Hopp School, for Fiscal Year 07-01-2019 to 06-30-2020. To approve. See Resolutions & Ordinances.
7. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division AODA Counselor Position. To approve. See Resolutions & Ordinances.
8. Health & Human Services Dept. - Budget Adjustment Request (19-037): Any increase in expenses with an offsetting increase in revenue. To approve.
9. Health & Human Services Dept. - Budget Adjustment Request (19-038): Any increase in expenses with an offsetting increase in revenue. To approve.
10. Health & Human Services Dept. - Executive Director's Report. Receive and place on file.
11. Health & Human Services Dept. - Finance Report for Community Treatment Center and Community Services. Receive and place on file.
12. Health & Human Services Dept. - NeighborWorks Lease Agreement for Visitation Facility. To approve NeighborWorks Lease Agreement for Visitation Facility.
13. Health & Human Services Dept. - Approval of Change Order for Concord Group in the Amount of \$61,052 (DRAFT). To approve Items 13 and 14.
14. Health & Human Services Dept. - Approval of Change Order for Venture Architects in the amount of \$172,788 (DRAFT). *See action at Item 13 above.*
15. Health & Human Services Dept. - Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home)
 - iv. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
 - i. To suspend the rules and take Items 15 ai, aii, aiii, aiv, b and c together.
 - ii. Receive and place on file Items 15 ai, aii, aiii, aiv, b and c.
16. Health & Human Services Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contracts. To approve.
17. Audit of bills. To acknowledge receipt of the bills.

e) REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF JUNE 3, 2019:

1. Consent Agenda - CIP Update.
2. Consent Agenda - Planning Commission Board of Directors (April 3, 2019).
3. Consent Agenda - Solid Waste Board (April 15, 2019).
4. Consent Agenda - Airport - Budget Status Financial Report for April 2019 – Unaudited.
5. Consent Agenda - Extension Brown County - Budget Status Financial Reports for January, February, March and April 2019 - Unaudited.
6. Consent Agenda - Port & Resource Recovery – Budget Status Financial Reports for March 2019 – Unaudited.
7. Consent Agenda - Planning Commission, Property Listing, Zoning – Budget Status Financial Reports for March 2019 – Unaudited. (Land Information – No agenda items)
8. Consent Agenda - Register of Deeds - Budget Status Financial Report for April 2019 – Unaudited.
 - i. To suspend the rules to take Items 1 – 8 together.
 - ii. To receive and place on file Items 1 – 8.

9. Communication from Supervisors Van Dyck and Deslauriers: Request that prior to any consideration being given to BC Organics to lease County owned property in Southern Brown County, that the Port and Solid Waste Authority require BC Organics to engage the services of a waste water expert to advise the County on the viability of the water treatment methodology being proposed by BC Organics waste water expert to be selected at the discretion of the County and paid for by BC Organics. *This item was deferred to the next meeting.*
10. Communication from Supervisor Lefebvre re: That the County Board pass a resolution in support of H. R. 763 – the Energy Innovation and Carbon Dividend Act. The following County Boards and City Councils passed a resolution – Dane County, Eau Claire County, La Crosse County, Eau Claire City, La Crosse City, Rice Lake City, Stevens Point City, and Waupaca City. In reference to handout at the May 15th County Board Meeting. Receive and place on file.
11. Communication from Supervisor Brusky re: To ensure that a smooth and dutiful integration of improved security at the Brown County Courthouse can be made, that is in compliance with Wisconsin Supreme Court Rule 68.06, that the Director of Public Works and Administration work with the Brown County Sheriff on the design, planning, financial resources and implementation of the needed improvements at the courthouse that preserve its character and aesthetics. To send this back to Public Works and Sheriff Delain to do further research and have Public Works Director Paul Fontecchio contact Concord Group; or a similar group, providing funds are available in the budget, not to exceed \$10,000, and report back to this Committee at the August meeting with cost estimates for the addition as well as cost estimates to conduct the operations.
12. Extension Brown County - Update on Industrial Hemp in Brown County. *No action taken.*
13. Extension Brown County - Consent Resolution of the Members of Associated County Extension Committees, Inc. To approve.
14. Extension Brown County - Director's Report. Receive and place on file.
15. Port & Resource Recovery - Discussion and possible action re: an Ordinance to move the demarcation of the "No Wake Zone" at the mouth of the Fox River. To send back to Sheriff Delain and Director of Port and Resource Recovery to talk to the Coast Guard about this and approach Mc Donald's at South Bay Marina for consideration of funding.
16. Port & Resource Recovery - South Landfill Public vs. Private Construction and Operation Analysis – Request For Approval. To approve option three (use of outside contractor through competitive bidding) for excavation and construction and approve option one (county operated) for the South Landfill.
17. Port & Resource Recovery - Transfer Station By-Pass Lane and Ditch Work Bid – Request For Approval. To approve the bid of KCG Excavating in the amount of \$98,457.57 for Project 2326 – asphalt by-pass lane around transfer station scale house.
18. Port & Resource Recovery - Director's Report. Receive and place on file.
19. Airport - 12+ Hour Shift Report. Receive and place on file.
20. Airport - Open Positions Report. *No action taken.*
21. Airport - Director's Report.
 - a. Frontier Air Lines Inaugural Flight.
 - b. Pulling Together for a Cure Review.
 - c. Construction Projects:
 - i. ELBC.
 - ii. East Ramp Expansion to the West.
 - iii. Fuel Farm Roads.Receive and place on file.
22. Public Works - Budget Adjustment Request (19-046): Reallocation between two or more departments, regardless of amount. To approve Budget Adjustment Request 19-046 in the amount of \$2,000,000.
23. Public Works - Discussion with possible action regarding doing an energy audit on all county-owned buildings. *Deferred until June meeting. To hold for one month.*
24. Public Works - Recommendation and Approval for 6-Year (2020-2025) Highway & Bridge Capital Improvement Plan (CIP). To approve.
25. Public Works - Recommendation and Approval for 6-Year (2020-2025) Facility Capital Improvement Plan (CIP). To approve.
26. Public Works - Summary of Operations Report. To approve.
27. Public Works - Director's Report. To approve Director's Report.
28. Acknowledging the bills. To acknowledge the bills.

ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE COMMITTEE OF JUNE 3, 2019:

1. Open Positions Report. Receive and place on file.
2. Budget Status Financial Report for April 2019 - Unaudited. Receive and place on file.
3. Director's Report.
 - a. Animal Waste Management Ordinance Chapter 26 Discussion. To bring the preliminary document to the Subcommittee in June and the final document to the Subcommittee in July.
 - b. Northern Pike Restoration update. Receive and place on file.

f) REPORT OF PUBLIC SAFETY COMMITTEE OF JUNE 5, 2019:

1. Review Minutes of:
 - a. Public Safety Communications Advisory Board (April 23, 2019). Receive and place on file.
2. CIP Update. *No action taken.*
3. Public Safety Communications - Budget Status Financial Report for April 2019. Receive and place on file.
4. Public Safety Communications - Director's Report. Receive and place on file.
5. Emergency Mgmt. - Budget Status Financial Report for April 2019. Receive and place on file.
6. Emergency Mgmt. - Director's Report. Receive and place on file.
7. District Attorney Report. Receive and place on file.
8. Clerk of Courts Report. Receive and place on file.
9. Circuit Courts, Commissioner, Probate - Budget Status Financial Reports for March and April 2019. Receive and place on file.
10. Circuit Courts, Commissioner, Probate - Report re: The costs for court appointed attorneys. To hold for one month and ask the Judge or a designee to attend the next Public Safety meeting.
11. Circuit Courts, Commissioner, Probate - Director's Report. *No action taken.*
12. Medical Examiner - 2019 Medical Examiner Activity Spreadsheet. Receive and place on file.
13. Medical Examiner - Budget Status Financial Report for April 2019. Receive and place on file.
14. Medical Examiner's Report. Receive and place on file.
15. Sheriff - Update re: Jail Addition – *Standing Item.* Receive and place on file.
16. Sheriff - Budget Status Financial Report for April 2019. Receive and place on file.
17. Sheriff - Budget Adjustment Request (19-048): Any increase in expenses with an offsetting increase in revenue. To approve.
18. Sheriff - Budget Adjustment Request (19-049): Any increase in expenses with an offsetting increase in revenue. To approve.
19. Sheriff's Report. Receive and place on file.
20. Communication from Supervisor Buckley re: Have the District Attorney's Office be prepared to have a discussion on potential offenses that can/could be sent to Municipal Court for action. Receive and place on file.
21. Communication from Supervisor Buckley re: Discussion and possible action regarding adding two members of the Board of Supervisors to the Supervised Release Committee. To refer to Corporation Counsel to put into policy what was discussed tonight into resolution form and bring back next month.
22. Communication from Supervisor Buckley re: Have Emergency Management give a breakdown on the East River Flood Response at the May 1st Public Safety Committee meeting. Receive and place on file.
23. Communication from Supervisor DeWane re: To discuss with possible action regulations for carrying guns in to certain county buildings per Mike Shea. Receive and place on file.
24. Communication from Supervisor Brusky re: To ensure that a smooth and dutiful integration of improved security at the Brown County Courthouse can be made, that is in compliance with Wisconsin Supreme Court Rule 68.06, that the Director of Public Works and Administration work with the Brown County Sheriff on the design, planning, financial resources and implementation of the needed improvements at the courthouse that preserve its character and aesthetics. To bring the same report from the August PD&T Committee to the September Public Safety Committee.
25. Communication from Supervisor Borchardt re: To review the billing practices for campaign stops. Receive and place on file.
26. Audit of bills. To acknowledge receipt of the bills.

fi) REPORT OF SPECIAL PUBLIC SAFETY COMMITTEE OF JUNE 19, 2019:

1. Emergency Management - Closed Session: Computer Aided Dispatch (CAD) System.
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding issues with our current CAD Contract, potential remedies and other related matters.
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the governmental body shall convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding issues with our current CAD Contract, potential remedies and other related matters.
 - c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding issues with our current CAD Contract, potential remedies and other related matters. *Action pending Special Public Safety meeting June 19, 2019.*

11. Resolutions & Ordinances.

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Administration Committee

- b. Resolution Supporting Brown County's Digital Vision. Motion at Admin: To approve the resolution as presented

Education & Recreation Committee

- c. Resolution Authorizing Application for Grant Funds to Maintain and Develop County Snowmobile Trails and Facilities. Motion at Ed & Rec: To approve.

Executive Committee and Human Services Committee

- d. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division AODA Counselor Position. Motion at Exec: To approve; Motion at Human Services: To approve as amended.

Human Services Committee

- e. Resolution Tentatively Approving Levy for CDEB Budget, Including Syble Hopp School, for Fiscal Year 07-01-2019 to 06-30-2020. Motion at Human Services: To approve.

Closed Session:

12. Computer Aided Dispatch (CAD) System:

- a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding issues with our current CAD Contract, potential remedies and other related matters.
- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the governmental body shall convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding issues with our current CAD Contract, potential remedies and other related matters.
- c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding issues with our current CAD Contract, potential remedies and other related matters.

13. Such other matters as authorized by law.
14. Bills over \$5,000 for period ending May 31, 2019.
15. Closing Roll Call.
16. Adjournment to Wednesday, July 17, 2019 at 7:00 P.M., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

Submitted by:

A handwritten signature in black ink, appearing to read "Patrick W. Moynihan, Jr.", with a long horizontal flourish extending to the right.

Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(c) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

LIBRARY

Brown County

BROWN COUNTY LIBRARY
515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

www.browncountylibrary.org



SARAH A. SUGDEN
EXECUTIVE DIRECTOR

Sarah.Sugden@co.brown.wi.us
(920) 448-5810

**BROWN COUNTY LIBRARY BOARD
SOUTHWEST BRANCH LIBRARY**

974 Ninth Street, Green Bay, WI 54304

June 20, 2019

5:15 p.m.

AGENDA

1. Call to Order
2. Approve/Modify Agenda and Minutes
3. Communications and Open Forum for the Public
 - A. Presentation by Andrea West, Manager
4. Library Business
 - A. Approve Financial, and Gifts, Grants and Donation Reports
 - B. Facilities Report
 - C. Personnel Update
 - D. Communications/Programming Update
5. Approve Revised Staff Travel Policy
6. Approve Updated Job Descriptions
 - A. Acquisitions Associate
 - B. Cataloging and Archives Librarian
 - C. Cataloging Associate
 - D. Technical Services Clerk
 - E. Technical Services Specialist
7. Approve Table of Organization Change - Safety Manager
8. Discussion and Possible Action – Board Composition and By-Laws Review
9. President's Report
10. Library Director's Report
11. **Open Session:** Discussion and Possible Motion to Convene in Closed Session
12. **Closed Session** pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.

13. Reconvene in Open Session: Approve any action recommended in Closed Session.

14. Other Business

15. Such Other Matters as are Authorized by Law


16. Adjournment

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made. Notice is hereby given that action by the Library Board may be taken on any of the items, which are described or listed in this agenda.

John Van Dyck
Library Board President



JUNE 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Land Con 6:00 pm PD&T 6:15 pm @ Highway Dept.	4	5 Public Safety 4 pm	6 Admin Cmte. 5:30 pm	7	8
9	10 Exec Committee 5:30 pm	11	12	13	14	15
16 	17	18 Vets 4:30 pm	19 Spec Pub Sfty 6:00 pm County Board 7 pm	20	21	22
23	24 Land Con 6:00 pm PD&T 6:15 pm @ Duck Creek Center	25	26 Human Services 6:00 pm	27 Ed & Rec 5:30 pm	28	29
30						

BROWN COUNTY COMMITTEE MINUTES

- Board of Health (May 14, 2019)
- Children With Disabilities Education Board (May 7, 2019)
- Fire Investigation Task Force (March 12, 2019)
- Library Board (April 29, 2019)
- Neville Public Museum Governing Board (June 10, 2019)
- Planning Commission Board of Directors (May 1, 2019)
- Transportation Coordinating Committee (March 11, 2019)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, MAY 14, 2019
5:30 PM

Present: Richard Schadewald, Cynthia Brown-Sullivan, Jay Tibbetts, Edward Morales, Cheryl Weber

Excused: Susan Molenaar, Karen Sanchez

Others Present: Erik Pritzl, Anna Destree, Ann Steinberger, Zach Kroening, Andrea Kressin, Katie Ledvina, Luceth Escandell, Erik Hoyer, Steve Deslauriers, William Acker

1. Call to Order, Welcome, Introductions

Chairman Richard Schadewald called the meeting to order.

2. Approval / Modification of the Agenda

MOTION: To modify and approve the agenda by adding 4a. Nursing Division Update

Tibbetts / Brown-Sullivan

MOTION CARRIED

3. Approval of Minutes of Meeting of March 19, 2019.

MOTION: To approve the minutes from March 19, 2019.

Cheryl Weber proposed a change in Health Officers Report to add, "Anna indicated it was the highest" after Dr. Morales' inquiry as to Level III being the highest.

MOTION: To approve the minutes as amended from March 19, 2019.

Weber / Brown-Sullivan

MOTION CARRIED.

4. Accreditation 101 Presentation

Katie Ledvina, Public Health Planner, stated she started with Brown County in February and her main objective is accreditation. The Public Health Accreditation Board (PHAB) has a set of standards, measures, and best practices they want us to meet. Katie stated there are twelve domains, which they check on for accreditation, ten of which are essential services and two, which are management and governance. Katie stated our goal is to be accredited by 2022. The reason for accreditation is that we want to get credit for the things we are doing and enhance opportunities for funding. Katie reviewed the seven steps to accreditation. She stated we are in Step 1, which is Preparation.

Katie stated it is important that Brown County Health Department personnel and the Board of Health share information regarding accreditation. Katie stated it is important that actions taken by the Board be well documented.

Ed Morales asked if performance measures are in the guidelines or is it something that the Board of Health sets. Katie stated we create our measurements.

Dr. Tibbetts thought the department was accredited in the past. Anna stated there is a 140 review process where the State makes sure we are doing what we are saying in terms of services. The State gives us the Level III designation. Anna stated it is different from the PHAB accreditation. Anna stated when we are PHAB accredited, they consider us to be at the highest standard a local health department can be and once accredited, we do not have to do the 140 review because we have already proved those standards. The 140 review is a state process and accreditation is a national process.

5. Nursing Unit Update

Ann Steinberger stated we put together a measles community engagement plan, which she handed out. Ann stated there would be a press release going out with facts on the outbreak. There will also

be an ad at the airport and posters will be sent out to health care providers and partners. We will be having a measles tabletop in June.

Ann stated communicable disease funding would be used to increase our immunization assurance so we are focusing in on HPV and measles related activities. We are focusing on STI prevention outreach supplies in bars and we will have ads on buses. We will also have bite kits put together for vector borne. We would also like to plan with our long-term care facilities with an outbreak response.

Mr. Schadewald asked if there were any measles cases in Brown County. Ann indicated there were not. Mr. Schadewald asked if we were targeting certain groups regarding measles. Ann indicated we want to make sure the medical providers are up to speed with their guidelines. She stated it is not just a matter of diagnosing but making sure they are isolated and providing contact follow up. Dr. Morales asked how many people in the State were missing their vaccinations. Ann stated nationwide it is one in 12 people. Ann stated in Brown County we are at 81% of children are appropriately immunized by age 2. Steve Deslauriers asked if we identified who the target is in Brown County. Ann stated the schools and day cares report to us their vaccination rates and we are working with some of those populations. Ann stated that with the Minnesota Measles outbreak a few years ago we held a presentation with the Somali population. Ann stated we are working with the schools to get information out to the families. Cheryl asked if we target children who are home schooled. Ann stated we have worked with schools in the past and we provided them education. Anna stated we emphasize the medical home to build that relationship with the providers and hope they may be more likely to get those vaccinations in those cases.

6. Environmental Unit Update

Zach stated August 19 through August 23, all sanitarians, including Zach, will be taking a lead training. This training will allow us to use the XRF machine. Zach stated we are getting ready for licensing season. Mr. Schadewald asked what the projected revenues versus expenses are in regard to the tourist rooming homes. Anna stated we would bring that number to the next meeting. Zach also stated we have the STR helper to help us find them.

7. Community Engagement Unit Update

Andrea stated we are moving toward accreditation. Andrea stated we have a draft of our Quality Improvement Plan and she will bring to the next meeting for input from the Board. Andrea stated we had our first stakeholder meeting, regarding the home visitation program to assess the NEED IN THE community and how we fit into the larger picture. The second stage is incorporating more community partners in the conversation and that meeting should be happening in the next month. Andrea stated once we have a summary, we would bring it to the Board to share our findings and recommendations. Andrea stated the annual report should be available mid-year for feedback. Andrea introduced Public Health Educator Luceth Escandell who will be working on the hearing and vision program. Luceth is also working on quality improvement initiatives. Andrea stated the Hearing and Vision nursing position is open and we will hire that the beginning of August.

Andrea stated as part of our Health and Human Services collaboration we have been looking for dollars to help with substance abuse issues. We received some dollars for the Alliance for Wisconsin Youth grant and we were able to get a permanent drop box installed at the Community Treatment Center, which is the first non-municipal community drop box.

8. Health Officer's Report

Anna stated one of our 2019 budget initiatives was to perform a time study and it kicked off this week. Anna handed out a document entitled "Governor Evers' Budget" from the Wisconsin Department of Health Services which shows where the funds go. Anna stated at the last WAHL DAB she learned about a media award where they recognize someone who has helped get the voice of Public Health out in the community. Anna stated Doug Schneider has helped us with key public health messaging and Anna nominated Doug for the WPHA Media Award and Doug was chosen as the recipient.

Anna stated the feedback we got back from the State of Wisconsin after our 140 review was that at the Board of Health meetings there should be some kind of action taken on agenda items so the action is recorded in the minutes. An example would be a motion to receive and place on file.

Mr. Schadewald asked if the Health Department was spending the AWY funding or was it being spent on contractors. Andrea stated the AWY funding is Alliance for Wisconsin Youth and there was an additional \$2,000 available to spend for substance abuse related issues. Mr. Schadewald wanted management to think about if Brown County was contracting out things, could Public Health do it if they had the staff. He also stated to look if we were duplicating services in contracted services. Erik Pritzl stated Tyler Luedke does presentations in schools and instead of contracting that, we did it internally. Mr. Schadewald would like us to look at items we are currently contracting out for services and whether they can be done in house.

Dr. Tibbetts would like to give Doug Schneider the WPHA award and write a commendation for the next meeting.

Dr. Tibbetts asked the status of the car seat program. Andrea stated we are collaborating with other community agencies to meet the needs of the community without public health providing all appointments. She stated we are in partnership building mode; working with the fire departments, the Center for Childhood Safety and other agencies to provide education and installation assistance. Andrea stated we are currently working with Bellevue Fire and Howard Fire Departments where we have off site clinics, twice a month. Mr. Schadewald asked if the hospitals provide car seats. Andrea stated parents are expected to have a car seat when they arrive at the hospital but it is not a law to have it professionally installed by a certified technician. Andrea stated hospital staff link families to programs. Mr. Schadewald asked how this relates to the Welcome Baby program that we contract out. Andrea stated in terms of injury prevention, we provide resources and materials to families while they are in the hospital. Our follow-up with the family is as needed. Mr. Schadewald asked if we have used car seats. Andrea stated for liability purposes, we do not distribute second-hand car seats.

Mr. Schadewald asked if we meet families in the hospital. Andrea stated we do not meet the family. We work with the coordinators of the Welcome Baby program to make sure that information and education is provided. Mr. Schadewald asked how many referrals we get through that program. Ann Steinberger did not have the exact number but stated we receive about 10 to 20 per month from multiple agencies referring mothers to us. Andrea stated the Welcome Baby program is a way of connecting with families with multiple resources, not just a car seat. Dr. Morales asked if there was a way to work this into a performance type project. Andrea stated that is a direct goal of accreditation and as we put those systems in place we will be able to provide reports. Mr. Schadewald asked how much does the Welcome Baby cost. Erik Pritzl stated he thought the County Board gave money to Welcome Baby one year. He stated last year they did not come back and ask for additional funding because Human Services funded a slice and they got other funding from other sources. Erik stated it is a community effort to make sure Welcome Baby as a universal screening gateway was preserved. Erik stated they did come back the second year for more money.

Dr. Tibbetts asked Anna about the group put together to discuss wind turbine issues and did she have an update. Anna stated the group had a tough time outlining what they wanted to achieve. She believed they had a meeting but she was unable to attend due to another meeting.

MOTION: To receive and place on file

Brown-Sullivan / Morales

MOTION CARRIED

9. Public Health Legislation – Standing Item

Anna stated Representative Gordon Hintz introduced a bill to increase immunization rates and reduce the spread of infectious disease. Anna stated he is looking at the personal conviction waiver and the potential to have that removed.

MOTION: To receive and place on file

Weber / Brown-Sullivan

MOTION CARRIED

10. Receive New Information on Wind Turbines – Standing Item

Steve Deslauriers stated there were three resolutions at the county board level in support of the Board of Health's actions.

Mr. Deslauriers read the "Resolution Regarding: Health Risks Posed by Wind Turbines" from the July 21, 2010 Board of Supervisors meeting.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS
Ladies and Gentlemen:

WHEREAS, Brown County has established a Board of Health pursuant to Wis. Stats.

§251.03; and

WHEREAS, Wisconsin Statutes give the Board of Health responsibilities to: "Develop policy and provide leadership that fosters local involvement and commitment, that emphasizes public health needs . . ." and to " . . . assure that measures are taken to provide an environment in which individuals can be healthy" Wis. Stats. §251.04 (6)(b) and §251.04 (7); and

WHEREAS, the Board of Health met on May 25, June 8 and June 15, 2010 to collect and consider information from various sources including the following:

- 1) Statement on health and safety of existing installations from Invenergy, LLC (Sponsor of Ledgewind project proposed for rural Brown County);
- 2) A review of available literature on health concerns associated with Wind Turbines presented by the Wisconsin Department of Health Services;
- 3) The proposed regulations (5/17/10 Draft) of Chapter PSC 128, the Wind Siting Rules presently being considered by the Public Service Commission of Wisconsin;
- 4) Various studies from throughout the world on the health effects of wind turbines and guidelines from the World Health Organization;
- 5) Statements from Brown County Citizens for Responsible Wind Energy;
- 6) Presentations from Bill Hafs, Director of the Brown County Land Conservation Department and Kristin Morehouse, P.E. from Brown County Citizens for Responsible Wind Energy on the contamination threat construction of wind turbines and installation of necessary underground cables pose to the well water consumed by residents in rural areas of Brown County where the bedrock has Karst features; and

WHEREAS, the Board of Health has identified issues of concern for the health of Brown County residents including noise from wind turbines causing health problems for persons in occupied structures and a concern installation of wind turbine systems may result in well water contamination where Karst features in the bedrock are conduits for surface water run off; and

WHEREAS, the Board of Health has made recommendations to the Board of Supervisors it believes are important to the health of county residents.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby adopt the recommendations of the Board of Health as follows:

- 1) Wind turbines should be placed such that sound outside of any occupied structure be measured at no greater than 40 decibels at night;
- 2) Required set back placements should be a minimum of 2,640 to 3,168 feet from an occupied structure;
- 3) Wind turbines should not be installed in areas of southern Brown County where Karst features in the bedrock have been identified because of the contamination threat posed to the residents' drinking water supply;
- 4) The Board of Supervisors recommends no wind turbines be constructed in unincorporated areas of Brown County until Chapter PSC 128 Wind Siting Rules are enacted and in force.
- 5) Request that the Public Service Commission delays approving the PSC wind siting standards until all epidemiological studies of health complaints from Wisconsin current wind farms are thoroughly completed.

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Brown County representatives serving in the Wisconsin Legislature and the Public Service Commission of Wisconsin.

Respectfully submitted,

BROWN COUNTY BOARD OF HEALTH HUMAN SERVICES
COMMITTEE

Mr. Deslauriers stated about the reference to PSC 28, that process was interrupted because the (JCRAR) Joint Committee for the Review of Administrative Rules voted to suspend the rules because of the possibility of a health issue.

Mr. Deslauriers stated in Southern Brown County, because they are on the top of the ledge, they have issues with well contamination. He stated the concern of consultants and professional engineers was the construction, boring, and connection of these turbines, one to the other, and to the substations underground, together with the vibrations from the turbines themselves, could pose a threat because they have a lot of manure spreading in his area. He stated they already have issues with the wells. Mr. Deslauriers read the following from the "Resolution Regarding Requesting that the Public Service Commission of Wisconsin Include Considering the Impact on Groundwater due to Construction in Karst Regions of Brown County as part of their Review of the Ledge Wind Energy LLC (Invenergy) Wind Energy Projection Application" dated July 29, 2010.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors respectfully requests that the Public Service Commission of Wisconsin review the Invenergy application for the wind farm in Brown County and require that Invenergy use proper engineering construction methods around wind turbine footings, access roads, and buried power cables to prevent additional conduits of groundwater from being created; and

BE IT FURTHER RESOLVED THAT the Brown County Board of Supervisors respectfully requests that the Public Service Commission require Invenergy to communicate and provide information regarding the specific location of all Karst features encountered during construction for the proposed wind energy project to the Brown County Land and Water Conservation Department and the Wisconsin Department of Natural Resources (DNR) to help regulate the land application of animal wastes by the Brown County Land and Water Conservation Department and industrial, septic, and municipal wastes by the DNR; and

BE IT FURTHER RESOLVED THAT Brown County respectfully requests that the Public Service Commission require Invenergy to provide funds for a Brown County staff person to be hired to work with Invenergy and residents in the wind farm region during the construction phase of the project regarding location and identification of Karst features; and

BE IT FURTHER RESOLVED THAT this staff person will continue to work in the wind energy project area, throughout the lifespan of the project, with land application of animal waste setbacks, nutrient management, and coordination of other land application of industrial wastes, municipal wastes, and septic wastes with the DNR to prevent future groundwater contamination problems.

Respectfully submitted,

LAND CONSERVATION SUBCOMMITTEE PLANNING,
DEVELOPMENT & TRANSPORTATION COMMITTEE

Mr. Deslauriers stated all these resolutions came through the Board of Health, Human Services and ultimately ended up at the Board of Supervisors and all were unanimous reaffirmation of what the Board of Health did. He thinks it is important as the Board of Health moves forward and they have support at the County Board level.

Mr. Deslauriers read the "Resolution Requesting Emergency State Aid for Residents of the Town of Glenmore Harmed by the Siting of Industrial Wind Turbines in Close Proximity to their Homes," dated February 20, 2012.

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS
Ladies and Gentlemen:

WHEREAS, in 2009 the Wisconsin Legislature established the Wind Siting Council within the Public Service Commission and gave the Council and the Commission the responsibility to promulgate rules that specify the restrictions a political subdivision may impose on the installation of a wind energy system and required the rules to include setback requirements that provide reasonable protection from any health effects associated with wind energy systems; and

WHEREAS, the Legislature required the Wind Siting Council to include a member of the University of Wisconsin System faculty with expertise regarding the health impacts of wind energy systems but the Public Service Commission failed to appoint a member with the required expertise; and

WHEREAS, the Wind Siting Council did make recommendations to the Public Service Commission and the Commission did promulgate proposed regulations: Wind Siting Rules (Ch. PSC 128); and,

WHEREAS, the Joint Committee for the Review of Administrative Rules (JCRAR) of the Legislature suspended these proposed rules on March 1, 2011 "on the grounds that the contents of Ch. PSC 128 create an emergency relating to public health, safety, or welfare; are arbitrary and capricious; and impose an undue hardship on landowners and residents adjacent to wind turbine sites; and

WHEREAS the State of Wisconsin has failed to remedy this "emergency relating to public health, safety, or welfare" by carrying out the mandate of 2009 WISCONSIN ACT 40; and,

WHEREAS the State's failure to enact wind siting rules that protect human health and safety, has allowed development of the industrial wind project known as Shirley Wind LLC to be constructed in the Town of Glenmore, Brown County, Wisconsin (dedicated November 2010); and

WHEREAS Shirley Wind LLC ~~has created purportedly have~~ has ~~an environment that has may have~~ has ~~resulted in the very same "undue hardships" that the JCRAR suspension of Ch. PSC 128 sought to prevent. These "undue hardships" have~~ purportedly ~~forced two families to vacate their homes to regain their health and continues to force possibly cause~~ forced ~~at least two other families to suffer adverse health effects significant enough that they seek refuge away from their homes but do not have the financial ability to temporarily relocate;~~ and

WHEREAS the Brown County Board of Supervisors has in the past, and continues to, advocate for the health and safety of Brown County families.

NOW THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors requests the State of Wisconsin furnish temporary emergency financial relocation assistance to those Brown County families that are suffering adverse health effects and undue hardships ~~that we strongly believe~~ that we strongly believe ~~caused by the irresponsible placement of industrial wind turbines around their homes and property in the Town of Glenmore. The State of Wisconsin emergency financial assistance is requested until the conditions that have caused these undue hardships are studied and resolved allowing these families to once again return safely to their homes and~~

property.

Cheryl Weber asked about the first resolution read whether the Town of Glenmore is in compliance or not. Mr. Deslauriers stated Shirley Wind is very much the perfect storm. He stated they have almost the largest wind turbines in the country with amongst the shortest setbacks. The Town regulated it when it was built. It does not absolve the County from dealing with the health issues because they do not have a health department, they do not have a Board of Health so the County is on the hook for their bad decision-making. Mr. Deslauriers stated the Town has very specific and protective wording in both the (CUP) Conditional Use Permit and the ordinance in the Town. They have refused to enforce the very clear standards in their ordinance. Mr. Deslauriers stated there is liability and concern and what he would consider dereliction of the Town Board's duty in Glenmore for the siting problems and not enforcing their clear protective wording.

Mr. Schadewald stated the County was not able to set the standards because the State took control. Mr. Deslauriers stated in Shirley Wind's case that was before the State standards. Mr. Schadewald stated Brown County never had control. Mr. Deslauriers stated the Resolution defining the standards was in 2010 before the turbines went live. The Board of Health had gone through the Invenrgy project and the Shirley Wind Project and had determined what was, in their opinion, safe siting standards for a turbine so that Resolution was passed and adopted by the Board of Supervisors. There is no teeth to it because it is not countywide zoning here. Mr. Deslauriers stated it was a strong message but it does not have much teeth.

Cheryl Weber asked if all the resolutions were in 2010. Mr. Deslauriers stated it was in 2010 and 2012. Mr. Schadewald stated there were other Resolutions, one to give Rick James money and there are more. Mr. Schadewald stated his point is the Brown County Board of Supervisors has supported the Board of Health; it is just the idea of who has the power to do what. Mr. Deslauriers stated do not underestimate the Board of Health's statutory authority to make policy for the Health Department.

William Acker, 327 Nicolet Drive, Green Bay, submitted a document entitled *"Blurred Vision, Eye Fatigue & Blindness Caused By Wind Turbine Pressure Pulsations In the Inaudible Infrasonic Range,"* dated May 12, 2019 by William G. Acker. Mr. Acker read directly from the document submitted as follows:

"For many years I and Dr. Jay Tibbetts have been investigating wind turbine noise and its effects on the eye. What we have learned over the years is that these Industrial Wind Turbines are producing significant pressure pulsations in the Infrasonic Noise Range (Infrasonic is from 0 Hz to 20 Hz). The infrasonic noise tests for these Industrial Wind Turbines show significant pressure pulsations in the 0.40 Hz to around 6.0 Hz. To hear this noise, the noise would have to be above around 115 dB according to the Human Threshold of Hearing studies, which is above the tested noise levels from the wind turbines. In recent years, however acoustical engineer Steve Cooper has been able to test not just the Threshold of Hearing but also the Threshold of Perception. Cooper used 9 sensitized people who lived near the Cape Bridgewater Wind Farm. In this study all nine participants could sense the wind turbine noise even though that noise was below the Human Threshold of Hearing, in other words they were sensing the noise. This is very similar to what was experienced by Allisa Ashley the daughter of Darren & Susan Ashley who lived near the Shirley Wind Turbines. At the Ashley home you cannot see the turbines from inside the home and a lot of the time there was no audible noise. Allisa was able to sense, when a wind turbine started up or shut down without looking outside, and without any audible noise. This is covered in a You Tube Video, produced on Dec. 22, 2011 by Jim & Barb Vanden Boogart, called " Shirley Wind Project - The Unvarnished Truth, Shirley Wind Project Victims Speak Out."

In the appendix of this report, Appendix A shows the test results from Shirley Wind which illustrates the Infrasonic Pressure Pulsations from the Shirley Turbines starting with the first pulsation at 0.70 Hz, and followed by Harmonic pressure pulsations at 1.4 Hz, 2.1 Hz, 2.8 Hz, 3.5 Hz and 4.2 Hz. The pressure pulsations from peak to trough get up to 16 dB which is some of the highest pulsations I have seen in noise testing. Appendix B shows a similar test of the Falmouth Massachusetts Wind Farm which in a court case has been ordered to be taken down. The Shirley Wind Turbines will experience a pressure pulsation around every 1.43 seconds which would result in 60,479 pulsations in a day if the turbine runs all day long.

If you include the 5 harmonic pressure pulsations that occur after the initial pressure pulsation, that would mean 362,874 pulsations in a day from just one wind turbine.

These pressure pulsations are coming from the Wind Turbines because when they shut down the pulsations disappear from the noise analysis.

Over the years I and Dr. Tibbetts have been studying the health effects experienced by Dave and Rosemary Enz who had to leave their home due to their severe illnesses experienced at their home near the Shirley

Wind Turbines. One area of our focus has been on Dave's blurred vision when the wind turbines are operating. We believe that Dave's blurred vision is the result of eyeball vibration caused by the Wind Turbine pressure pulsations. There are many other people who have experienced the blurred vision including Acoustical Engineer Robert Rand who experienced this during the testing of Shirley Wind, a study conducted by four Acoustical Engineering Firms, and paid for by the Wisconsin Public Service Commission. This Dec. 24, 2012 Shirley Wind Report said the following:

" The four investigating firms are of the opinion that enough evidence and hypotheses have been given herein to classify LFN and Infrasound as a serious issue, possibly affecting the future of the industry".

Over the years there has been much investigation into vibroacoustic disease caused by resonance vibration of body parts. Many parts of the body reach resonance at 4.0 Hz to 20 Hz or in other words in the Infrasound Range. Also research studies have shown that there is a resonant frequency of the whole body which occurs at 5 Hz which is in the range of the harmonic pressure pulsations mentioned on page 1 of this report. You should also know that many of the studies on the negative health effects are primarily focused on the pressure pulsations in the Infrasound Range. There is however some sights that also have problems with the higher frequency component of the noise called the swish noise. The swish noise problems can be heard on many You-Tube Videos on the Internet. Dr. Tibbetts and I are convinced that Dave Enz and many other people, including acoustical engineer Robert Rand, have blurred vision due to theses pressure pulsations.

Recently Dr. Tibbetts and I became aware of an acoustical engineer who experienced blindness in one eye after testing a Wind Farm. This person went to any Eye Doctor who diagnosed him with eye fatigue, and thus gave him eye exercises to do. Three weeks later his vision returned.

Since there are few investigations into the effects Industrial Wind Turbines have on the eye, I like to look at the effects on animals. Also animals cannot experience a nocebo effect (a case where a person hears about health problems and thus thinks himself sick). A family Joe & Cindy Cobb and their Son Erick live near a Wind Farm called the Golden West Wind Energy Center in El Paso County Colorado. This Facility is made up of 145 Turbines that are 1.72 MW/each and stand 425 ft tall. This family has wind turbines on three sides of their home, on the North Side, West Side and East Side.

The Cobb's have raised ducks on their property for 36 years with no incidents of blindness until the Wind Farm started up on Sept. 17, 2015. After start up the Cobb's Muscovy male duck had one eye turn white in one eye, and then later the other eye turned white resulting in total blindness. Cindy noticed that the duck was frequently running into things, later the eyes dried up and in 2018 the duck died. Then a snowy call duck went blind in both eyes and then five other ducks went blind in one eye. So Cindy had 7 ducks out of 30 ducks that have experienced blindness from 2015 through 2018 (period of 3 years and 3.5 months).

Bill Acker submitted for the record, Appendix A-G which shows various pictures of the ducks. Mr. Acker continued reading his submitted document.

In addition to the cases of duck blindness the Cobb's were told by their Farrier (a blacksmith who specializes in shoeing horses) that a neighbor had to put their horse down after it went blind in both eyes. The Farrier said the this large horse could not handle the blindness, so they put the horse down. Jeff & Sandy Wolfe who also live in this community have seen blindness occur in their cows and donkeys since the wind turbine start-ups."

Mr. Acker stated pressure pulsations from first industrial wind turbines is very well known. The very first case was when the United States Energy Center developed the first industrial wind turbine and Dr. Neil Kelly and his co researchers at the Solar Energy Research Institute noticed that that wind turbine was causing annoyance and health problems in the people that lived near the wind turbine. Mr. Acker submitted a list in his document of all the government agencies, engineering societies and so forth that were involved in this project and also involved in the analysis of the problems that had occurred. Mr. Acker continued to read from his document.

This group developed a 2.0 MW wind turbine called MOD-I which was built on on Howard's Knob near Boone North Carolina. When this turbine started up on July 11, 1979, dozens of families living within 1.86 miles of the site complained of headaches, ringing in the ears, insomnia and dizziness fatigue (similar symptoms experienced by the Cobb's in Colorado and the Shirley Wind Residents (like the Enz Family) in Glenmore Wisconsin. This MOD-I Wind Turbine produced an annoyance described as an intermittent "thumping" sound accompanied by vibrations. In research supported by the US Dept. of Energy, Dr. Neil Kelly and his colleagues in 1987 identified impulsive Low Frequency and Infrasound Noise. These Boone North Carolina families had similar experiences to the families in Colorado and

Wisconsin. What is also important is that these families could not have experienced a nocebo effect (where people think themselves sick because they heard about wind turbine illnesses), because there was no knowledge of wind turbine illness at that time. The tested noise was found to have a significant Low Frequency & Infrasound component, in fact the highest noise levels were down in the Infrasound Range. Sensitization or conditioning was acknowledged (in the Boone Study) in simple terms people did not get used to the sound energy but became more sensitized to it with cumulative exposure (similar to the Enz Family experiences). What was clearly established was the perception of the sound energy was well below the audibility thresholds for hearing in the infrasound range. In other words people could feel the sound pressure or vibration (much like Allisa Ashley's experience in Glenmore Wis."

Bill Acker stated he did a comparison of the wind turbines at the Boone, North Carolina facility to Shirley Wind and Golden West so that you can see the comparisons are very similar (inserted).

	Boone Carolina	North West	Golden West	Shirley
1. Max. Electrical Output	2.0MW		1.72 MW	2.5MW
2. Hub Height	140 ft.		26 ft.	328 ft.
3. Rotor Diameter	200 ft		338 ft	328 ft.
4. Total Height	240 ft		432 ft	492 ft
5. Number of Blades	2		3	3
6. Blade location Relative to Tower	Downwind		Upwind	Upwind
7. Rotation Speed	35 rpm			9.6 to 16.8
8. Cut in speed	13.42 mph		6.71 mph	6.71 mph
9. Cut out speed	40.26 mph		51.45 mph	44.78 mph

"Wind Industry claims that the NASA Boone North Carolina noise & health problems are different than today's turbines because they were downwind turbines yet the health impacts and the noise problems are the same."

Mr. Acker stated at the Cobb residence they have had numerous animal deaths which is contained in his submitted report. Mr. Acker read from his submitted report.

The Cobbs also raise mini donkeys and have been doing so since 2002. Normally they would have 3 baby donkeys a year before the Wind Farm startup on Sept. 17 2015. In 2015 they did have 3 baby donkeys but in 2016 they only had one baby Donkey. In 2017 they had one baby donkey and in 2018 they had no baby donkeys. There is something going on to cause this to occur. They have 2 heifers and a 2 year old cow, all breeding age that are also not breeding. Since the turbines have started up the Cobbs have lost 60 animals.

The significant death of animals not just at the Cobb residence but throughout the world are warning signs of the health problems much like the canaries in birdcages used in coal mines. In my opinion the deaths are caused by body vibration commonly called vibroacoustic disease. Vibro Acoustic Disease is largely unheard of, where internal organs have been damaged by Infrasound & Low Frequency Noise. Pilots, air stewards and people working on ships and submarines develop a hardening in their internal organs related to the vibration brought on by infrasound.

Bill Aker stated the human health problems at the residence for Cindy Cobb, Joe Cobb and Eric Cobb includes dizziness, nausea, loss of sleep, headaches, lethargy, high blood pressure, rapid heartbeat and panic attacks. Bill Acker continued reading from his submitted document.

"In today's hurry-hurry life style stress runs rampant. As stress builds, our bodies react, we gain weight and belly fat, our blood and blood pressure rise and we feel tired all the time, often battling depression. And all of that stresses us more. We then need to decrease stress to get normal again. More specifically, we need to lower cortisol levels in our bodies. Cortisol is a hormone released by our adrenal glands when we feel stressed, so our body is on alert and ready to battle. That's why it's called the stress hormone. Cortisol is a good thing. It helps us think quickly in times of danger. The more stress we feel, the more cortisol is released. However, our bodies weren't designed to be under constant stress. Constant high levels of Cortisol can cause Non Alcoholic Fatty Liver and or Cushings Syndrome.

Many family members living near the Golden West Wind Energy Center in El Paso County Colorado (near the town of Calhan) are experiencing very high Cortisol Levels that are 5 times higher than normal. High levels of Cortisol can lead to Fatty Liver and or Cushings Syndrome. Cindy & Joe Cobb live near this wind farm. Cindy told me that their postman was diagnosed with Non Alcoholic Fatty Liver.

So the postman quit his job and moved away from the turbines and the Fatty Liver went away.

Jeff & Sandy Wolfe who also live near the Golden West Energy Center experienced many health problems and animal health problems. When their pet dog died they had a necropsy (autopsy for animals) done which identified that the dog's organs were swollen and that the liver failed. Jeff then went to his doctor only to find that his liver had expanded. The Wolfs have had 5 pet dogs die that were not elderly dogs and the Cobb's have lost three of their pet dogs.

Both Cindy & Joe Cobb have developed lipoma on their backs between their shoulder and spine. Lipoma is a benign tumor made of fatty tissue. They are generally soft to the touch, movable and painless. They usually occur just under the skin, but occasionally may be deeper. Most are 5 cm in size and are usually found in the upper back, shoulders and abdomen. These Lipoma's started to appear after the Turbines started up, but we are not sure what might be the cause. Some of their mini horses also have Lipoma.

Mr. Acker submitted and read a document entitled "Review of July 10, 2018 Brown County Board of Health Discussion Between Jim Crawford & Anna Destree," dated May 14, 2019 by William G. Acker.

"Jim Crawford stated Anna's predecessor thought wind turbines were not a human health hazard and asked Anna if it met the State's definition of a human health hazard. Anna stated multiple reviews and studies have been done and at this time, it does not fall to the level of an imminent human health hazard. Anna states they define an imminent human health hazard as something that can cause imminent bodily injury or death and at this time, it does not fall to that level."

Mr. Acker stated in the Public Health Nuisance Code, Chapter 38 there are two other sections of that Code that covers other areas of imminent human health hazard.

Mr. Acker stated public nuisance is a thing, act, condition or use of property which continues for such length of time as to: substantially annoy, injure or endanger the comfort, health, repose or safety of the public or to cause, or is known to have the potential to cause, a serious health hazard; and in any way render the public insecure in life or in the use of property. Mr. Acker stated human health hazard means a substance, activity or condition that is known to have the potential to cause acute or chronic illness or death if exposure to the substance, activity or condition is not abated.

Mr. Acker stated immediate human health hazard is a condition that exists, or has the potential to exist, which should, in the opinion of the Health Officer, be abated or corrected immediately or at least within a 24-hour period, to prevent possible severe damage to human health or the environment. He stated the section Anna was citing is the most imminent of the other two sections but we do have the other two sections in that ordinance that can be used to protect the people. Mr. Acker stated there were two other sections to this code that also applies to this. He stated annoyance is a big issue with wind turbines but he personally believes that there is a significant health hazard due to the pressure pulsations. He hopes in the near future to try to come up with some actual medical tests to prove the associations to some of the things he has spoken about.

Cheryl Weber stated at the last meeting a link was provided for YouTube videos, which she watched, and she thinks they were from 2011 and 2013 and she wondered how the families are doing now. Barbara Vanden Boogart stated she is in contact with them and they are still suffering. Barbara talked about Jean Tenor. Barbara stated she applauds the action of the Board in the past making the declaration, and no action has been taken to stop the exposure, which cannot be stopped by any barrier whatsoever being erected. Barbara stated as long as the turbines operate they will emit ILFN. She stated over 20 homes have been tested in the Shirley Wind Project that document the emissions to be within the nausogenicity range established by the Navy. This is known substance that causes set of symptoms. Barbara stated Stephen Cooper's study, which was a blind study of 18 people, proved direct causal link. Barbara stated NASA did ten years of studies proving it and they informed the wind industry. A 2012 study done by our State government with four acoustical firms established emissions in that range in the Shirley Wind study here in Brown County. Barbara stated Shirley Wind is one of the three most studied projects in the world. All of the scientific study supports impact on them. The only way to stop harm to those individuals is to stop the emissions. Barbara stated from her perspective if these individuals were living in the city, in

Green Bay, there would be no tolerance for this long period of inaction to protect them. The individuals in Shirley Wind pay their taxes and deserve the same protection and they have not received it.

Mr. Schadewald stated there was also a forum at Bay Port and many of these people attended which is also on YouTube. He stated this Board in 2014 did declare it a human health hazard and then we voted to reaffirm it three years ago. Dr. Tibbetts would encourage members to read 2014 Board of Health minutes.

Mr. Deslauriers stated he interacts with these people as well and a few of them are his friends. They continue to sleep in their basement to get some sort of relief. They have seen their primary care physicians and some of them are medicated to deal with the symptoms. When they go away from the site, those symptoms subside, when they come back, they are recreated. Mr. Deslauriers says he is impacted inside one of the homes. Outside the home, not so much, but inside the home he would consider it torture. Mr. Deslauriers stated these people have come forward, devaluing their homes and making their homes a toxic site essentially, allowing their medical record to be public. He states they are doing everything they can to be open, honest, and ethical and not sell it to another person without telling the truth. Mr. Deslauriers would not wish their fate on anyone and these are people who did not care one way or the other whether these turbines were built. Mr. Deslauriers states the peer reviewed science that he has read links levels of infrasound to human health impacts that mimic what is happening here. He states we have so much acoustical data from Shirley Wind because it is the largest turbine with the closest proximity to homes. He stated it is the perfect storm that is why so much study has been done here. He stated we know what the emissions are, at the levels they are, and peer reviewed science points to that being harmfully impactful to people. He states the politicians that spout the same callous things about people faking it and he would say bring your loved ones out there. You are forcing these people to endure and no politician or community leader has taken him up on that. If you are willing to impose this situation on these people, who did not ask for it, and are dealing with all these symptoms, before you start talking as an expert in the public eye come out and experience it yourself. He stated some of our County government has been out there and he is thankful for it.

Steve Deslauriers stated at the Bay Port meeting, Tammy from Duke Energy said this was the only wind farm we are having problems and complaints. He stated at that very moment they were in a court battle with the hosts of their turbines in Texas who are suing them for the same conditions that are being imposed here. He stated Tammy patently lied of that situation.

Mr. Schadewald stated there was a mink farm that closed in Scandinavia.

Barbara Vanden Boogart stated that while those families abandoned their homes, they purchased someplace else to live, they are paying their second mortgage hoping that the County will restore them to their home. There was a third family that had to move out with a small child. Barbara stated there have been many families who have moved away. Cheryl asked if the people that have bought those homes are they also experiencing issues. Barbara indicated some were. Bill Acker stated some people do not experience illness. He knew one woman whose entire family got sick and she did not experience anything until three or four years later. He said some become more sensitized to infrasound.

MOTION: To receive and place on file

Tibbetts / Schadewald

MOTION CARRIED

11. **Correspondence**
None

12. **Comments from the Public**
None.

13. All Other Business Authorized by Law

Mr. Schadewald asked if press releases are sent by Anna and Erik to just him or to all the Board of Health members. Anna indicated at this time they are only sent to Mr. Schadewald. Mr. Schadewald asked if he should then forward to other Board members. Erik stated there is a message on the bottom about having a quorum. Mr. Schadewald said he would forward but instructed members not to reply because that could constitute a quorum.

14. Adjournment / Next Meeting Schedule

July 16, 2019 5:30 PM at Sophie Beaumont

15. Motion to adjourn

Tibbetts / Brown Sullivan

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, May 7, 2019

Board Members Present: S. King, B. Clancy, J. Wieland, J. Mitchell, L. Franke, J. Jansch, K. Lukens, A. Tran

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, L. Larson, J. Titera, C. Jensky

Action Item: Call to Order

1. S. King called the meeting to order at 3:31 PM.
2. Open Forum - None
3. Action Item: Approval of April 16, 2019 Minutes
Motion made by J. Mitchell, seconded by L. Franke, that the minutes from the April 16, 2019 board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by J. Wieland, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
K. Pahlow highlighted the larger donations to Lions Camp and Hopp Needs.
Motion made by B. Clancy, seconded by J. Wieland, that the April donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for April 1, 2019 to April 30, 2019 were reviewed and discussed. Larger expenses included ADA signage to make the school ADA compliant.
Motion made by L. Franke, seconded by J. Jansch, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending March 31, 2019 were reviewed. There is an overage in substitute teachers/aides. Staff vacancies will offset this expense. Due to required repairs, Facilities continues to be over budget. The overages in Facilities have been offset by savings in other areas.
Motion made by B. Clancy, seconded J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Resignation
Motion made by K. Lukens, seconded by J. Mitchell, that the resignation of Kiara Nelson and Carla Jo Schneider, BCCDEB Teachers, be approved at the end of their contract year. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Hiring
K. Pahlow recommended the hiring of Cynthia Nieheisel, Rachel Lunn and Jessina Holloway.
Motion made by B. Clancy, seconded by L. Franke, that the Board approved the hiring of the recommended BCCDEB teacher and instructional aides. MOTION CARRIED UNANIMOUSLY.

10. Action Item: Teacher/Therapist/Pupil Services Staff Contracts

Board members signed the 2019-2020 Teacher/Therapist/Pupil Services contracts.

Motion made by J. Wieland, seconded by L. Franke, that the teacher, therapist and pupil services contracts for the 2019-2020 school year be approved. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Job Description Approved

Motion made by J. Wieland, seconded by J. Jansch, that the Board approve the Classroom Aide (with an Emphasis on Student Medical, Health and Personal Care) job description. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Brown County Human Resources Memorandum of Understanding

Motion made by B. Clancy, seconded by J. Wieland, that the Board agree to the Brown County Human Resources Department Memorandum of Understanding (MOU). MOTION CARRIED UNANIMOUSLY.

13. Discussion Item: Strategic Plan – School Perceptions Survey Status

K. Pahlow reported that survey results are in and 80 staff from Hopp and 14 district staff completed the surveys. Goal is to share the results and local comparisons with the staff at an upcoming staff meeting and the Board at the June 18th meeting.

14. Discussion Item: Administrator's Report

K. Pahlow, Administrator –

- Staff Appreciation Week was this week. A huge thank you to all of our staff for what they do every day and a special thank you to the Board for the treats. S. King asked her to extend a thank you to staff from the Board.
- DPI visited last week and that went very well. Discussion included topics such as assessments, seclusion/restraint and curriculum.
- A professional taping company will be here tomorrow to put together a promotional video. This is being done without a cost to us as a part of the Leadership Green Bay group that is fundraising for the landscaping/raised sandbox/pergola project. The hope is that the video will be general enough in nature that we can use it for other projects, fundraising efforts, etc. in the future.
- Five minutes was added to the end of the school day to make up for the last 2 hour delay.
- The 2019-2020 budget went to the County administration and now it will go to the Human Services Department for approval on May 20th.

C. Maricque, Business Manager –

- The 2019-20 levy that was approved by the CDEB was reduced by \$31,641, so the use of fund balance increased by \$31,641. The \$31,641 levy was attributed to the 2018-19 portion of the County's Compensation plan. The County determined that the funds will be transferred in 2018-19, so the additional levy is not required.

A. Nizzia, Principal –

- Seven staff members went to CESA 7 for FBA/BIP Training.
- Funds from a fundraising effort of a past graduate were used to purchase a traverse climbing wall in the gym. It is a wonderful addition to the school.
- Prom was held in the afternoon this year rather than the evening like previous years and was a very successful event.
- Lions Camp plans are underway.

S. Johnson, Director of Special Education/Pupil Services

- DLM testing is done. Testing went very smoothly. Test results are shared with parents.

- Planning for summer Camp Hopp is going well.
- Additional staff have gone through the Eating with Ease Training.
- The board inquired about additional staff training. K. Pahlow explained that administration is looking the overall and individual needs, priorities and relevance. Collaborative learning can be the best way to learn professionally if done well. We do have to meet the requirements of the Non-Violent Crisis Intervention training model.

15. Discussion Item: Parent Organization Report

A. Nizzia commented that the Parent Organization has a Book Fair going on at this time. The Golf Outing is coming up in July and new parents have signed up to help. The Parent Organization is putting together a calendar of learning opportunities for parents next year. They plan to hold a Parent Organization Kick Off at the beginning of the school year.

16. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Reasons require a closed session at 4:08 PM.

Motion made by J. Mitchell, seconded by J. Wieland, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Motion made by J. Mitchell, seconded by B. Clancy, that the Board move back into Executive Session at 4:34 PM. MOTION CARRIED UNANIMOUSLY.

17. Action Item: Adjournment

Motion made by J. Wieland, seconded by J. Jansch, to adjourn the May 7, 2019 Brown County Children with Disabilities Board meeting at 4:35 PM. MOTION CARRIED UNANIMOUSLY.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A special meeting was held on: Tuesday, February 28, 2019

Board Members Present: B. Clancy, L. Franke, J. Jansch, S. King, K. Lukens, J. Mitchell, J. Wieland

Others Present: K. Pahlow

Action Item: Call to Order

1. B. Clancy called the meeting to order at 3:30 PM.

2. Open Forum – None

3. Approval of Agenda

Motion made by J. Mitchell, seconded by J. Wieland that the agenda be approved.
MOTION CARRIED UNANIMOUSLY.

4. Executive Session: The Board will move to executive session as allowed by Wisconsin State Statute 19.85(1)(c)(f), to consider the employment and performance of certified staff members.

Motion made by J. Mitchell, seconded by L. Franke, that the Board move into Executive Session. **MOTION CARRIED UNANIMOUSLY.**

The Board returned to Open Session at 4:12 PM.

5. Action: Resignation

Motion made by J. Wieland, seconded by J. Mitchell, that the Board approve the resignation of Karen Klister, BCCDEB Teacher, effective May 31, 2019.
MOTION CARRIED UNANIMOUSLY.

6. Action Item: Adjournment

Motion made by L. Franke, seconded by J. Mitchell, to adjourn the February 28, 2019 Brown County Children with Disabilities Board meeting at 4:12 PM. **MOTION CARRIED UNANIMOUSLY.**

Syble Hopp School

DONATIONS – June 2019 BOARD MEETING		
DONOR	AMOUNT	ITEM/PURPOSE
Tim Watermolen	\$18	To help pay for student camping fees
Anonymous	\$200	Hopp Needs
The Lions Club of DePere	\$500	New bikes
Tyler Buzza	\$100	Hopp Needs
Anonymous	\$500	Negative Lunch Balances
Brad & Janet Champion		Everything to make s'mores at camp
Danny Buchholz		20# of brats for camp
Dr. Goolsby	\$120	Hopp Needs
John Hettrich	\$20	Gehring/Fry Classroom
Edible Arrangements		30 Mother's Day balloons
Starbucks		10# of coffee for Lions Camp
Darlene Gauger/Carol Borchart		Ice cream and ice cream cones of Lions Camp
Leesha Rieder		Theatre costumes and equipment
Notre Dame Academy	\$1,036.01	Enhance Library
Thomas Gauthier	\$2,000	Enhance Library
Brown County Tavern League		Rides/Food at Bay Beach
Total Donation	\$4,494.01	

Support Information #6

Page No 1

FMVEN10A

SYBLE HOPP SCHOOL

Vendor Detail Report

Report Date 06/07/19 10:39 AM

Check Date 05/01/19 - 05/31/19

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
BADGERLAND PRINTING INC	0100001626	05/07/19	33283		May/June Connection Newsletter	9-27-100-354-158000-019-0000000-2	220.00
					Check Total		220.00
	0100001632	05/07/19	33304		Thank you cards and envelopes-school use	9-27-100-354-158000-019-0000000-2	125.00
					Check Total		125.00
					Vendor Total		345.00
CANADIAN LAWY CARE LLC	0100001647	05/28/19	890521		Spring Fertilizer/Crabgrass Control	9-10-100-310-253000-019-0000000-2	225.00
					Check Total		225.00
					Vendor Total		225.00
CELLCOM	0100001648	05/28/19	709731		Monthly Service 5/16-6/15	9-10-100-355-263300-019-0000000-2	77.84
					Check Total		77.84
					Vendor Total		77.84
CESA #10	0100001627	05/07/19	10823		Software Hosting Support	9-10-800-386-252000-019-0000000-2	512.50
					Check Total		512.50
					Vendor Total		512.50
CESA #7	0100001633	05/07/19	90730		Registration Fee FBA/HIP 5/2 & 5/3	9-27-100-313-158000-019-0000000-2	1,393.00
					Check Total		1,393.00
					Vendor Total		1,393.00
CITY OF DE PERE	0100001635	05/14/19	138HSAT7QX6TJ 5/		Food Safety Inspection	9-50-800-310-257100-000-0000000-2	185.00
					Check Total		185.00
					Vendor Total		185.00
COOPERATIVE EDUCATION SERVICE AGENC	0100001643	05/21/19	0000010149		TSS Awareness Training	9-27-100-313-158000-019-0000000-2	500.00
					Check Total		500.00
					Vendor Total		500.00

SYBLE HOPP SCHOOL

Vendor Detail Report

Report Date 06/07/19 10:39 AM

Check Date 05/01/19 - 05/31/19

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
COUNTRY VISIONS COOPERATIVE	0100001638	05/14/19	1036914	4/19	Gas for Lawn Tractor	9-10-100-411-253000-019-000000-2	27.75
					Check Total		27.75
					Vendor Total		27.75
DAVIS & KUELTNAU SC	0100001639	05/14/19	435260		April Legal Matters	9-27-800-314-232100-019-000000-2	1,383.25
					Check Total		1,383.25
					Vendor Total		1,383.25
DE PERE Y-MART	0100001640	05/14/19	YNARTSHS	4/19	April Fuel Charges	9-27-100-348-256610-011-000000-2	292.21
					Check Total		292.21
					Vendor Total		292.21
GREAT AMERICAN DISPOSAL OF WISCONSIN	0100001636	05/14/19	95100253		Recycling 4/30 & May Trash Removal	9-10-100-323-253000-019-000000-2	124.00
					Check Total		124.00
					Vendor Total		124.00
KYLES CONSULTING	0100001628	05/07/19	KYLES SH	4/19	April SBS/WAC Fee	9-27-800-310-223300-019-000000-2	900.00
					Check Total		900.00
					Vendor Total		900.00

SYBLE HOPP SCHOOL

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Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LAMERS BUS LINES INC	0100001634	05/07/19	553810		May Route Transportation	9-27-100-341-256750-011-000000-2	35,805.06
						Check Total	35,805.06
	0100001641	05/14/19	554194		Transportation Ashwaubenon	9-27-100-341-256750-011-000000-2	32.22
					Lanes 4/10		
	0100001641	05/14/19	554762		April RT 3642 Transportation	9-27-100-341-256750-011-000000-2	9,274.86
					April Syble Hopp		
	0100001641	05/14/19	554762		Transportation	9-27-100-341-256750-011-000000-2	12,821.06
					April Work Shuttle		
	0100001641	05/14/19	554762		April EDP Transportation M-	9-27-100-341-256750-011-000000-2	2,544.40
					TH		
	0100001641	05/14/19	554762		April WDP Transportation	9-27-101-341-256750-011-000000-2	5,701.64
						Check Total	3,450.10
	0100001641	05/14/19	554762				33,824.28
					Transportation Ashwaubenon	9-27-100-341-256750-011-000000-2	97.43
					Lanes 4/18		
	0100001644	05/21/19	554155		Transportation Ashwaubenon	9-27-100-341-256750-011-000000-2	104.43
					Lanes 4/17		
	0100001644	05/21/19	554150		Transportation Ashwaubenon	9-27-100-341-256750-011-000000-2	62.40
					Lanes 4/11		
	0100001644	05/21/19	554148		Transportation Mulva 4/11,	9-27-100-341-256750-011-000000-2	132.46
					Bowling 4/4		
	0100001644	05/21/19	554154		Transportation Ashwaubenon	9-27-100-341-256750-011-000000-2	37.97
					Lanes 4/3		
	0100001644	05/21/19	554151		Transportation Ashwaubenon	9-27-100-341-256750-011-000000-2	35.73
					Lanes 4/9		
	0100001644	05/21/19	554149		April Transportation ILP	9-27-100-341-256750-011-000000-2	934.50
					April Transportation TL		
	0100001644	05/21/19	64292			9-27-100-341-256750-011-000000-2	1,043.40
						Check Total	2,448.32
	0100001644	05/21/19	64294				72,077.66
ProGuard					Machine Detergent All Temp	9-50-800-411-257100-000-000000-2	141.66
	0100001649	05/28/19	3519269			Check Total	141.66
						Vendor Total	141.66
School Perceptions LLC					Staff Survey Results	9-27-800-323-223300-019-000000-2	2,300.00
	0100001645	05/21/19	3462			Check Total	2,300.00
						Vendor Total	2,300.00

SYBLE HOPP SCHOOL

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Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
TDS METROCOM	01000001637	05/14/19	9203364367	5/19	Monthly Service 5-10 to 6/9	9-10-100-355-263300-019-000000-2	142.47
					Check Total		142.47
					Vendor Total		142.47
THERT GAROT MECHANICAL INC	01000001650	05/28/19	74613		Repair Sink Faucet	9-10-100-324-253000-019-000000-2	195.00
					Check Total		195.00
					Vendor Total		195.00

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SYBLE HOPP SCHOOL
Vendor Detail Report

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Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
DRUM LIFE INSURANCE COMPANY OF AMER	0100001624	05/01/19	0880914-0017 5/1		ST EC Teacher	9-27-100-252-152000-011-000000-2	20.81
	0100001624	05/01/19	0880914-0017 5/1		ST S/L	9-27-100-252-156600-011-000000-2	171.02
	0100001624	05/01/19	0880914-0017 5/1		ST CD Teacher	9-27-100-252-158000-011-000000-2	635.82
	0100001624	05/01/19	0880914-0017 5/1		ST CD Aide	9-27-100-252-159150-011-000000-2	375.93
	0100001624	05/01/19	0880914-0017 5/1		ST Specialty Teacher	9-27-100-252-159300-011-000000-2	56.14
	0100001624	05/01/19	0880914-0017 5/1		ST OT	9-27-100-252-218100-011-000000-2	96.71
	0100001624	05/01/19	0880914-0017 5/1		ST Int EC Teacher	9-27-101-252-152000-011-000000-2	131.56
	0100001624	05/01/19	0880914-0017 5/1		ST Int S/L	9-27-101-252-156600-011-000000-2	24.87
	0100001624	05/01/19	0880914-0017 5/1		ST Int CD Teacher	9-27-101-252-158000-011-000000-2	147.19
	0100001624	05/01/19	0880914-0017 5/1		ST Int EC Aide	9-27-101-252-159120-011-000000-2	9.50
	0100001624	05/01/19	0880914-0017 5/1		ST Int Aide	9-27-101-252-159150-011-000000-2	12.23
	0100001624	05/01/19	0880914-0017 5/1		ST Int OT	9-27-101-252-159150-011-000000-2	24.55
	0100001624	05/01/19	0880914-0017 5/1		ST Dir Spec Ed	9-27-101-252-218100-011-000000-2	109.87
	0100001624	05/01/19	0880914-0017 5/1		ST Secretary	9-27-800-252-223300-019-000000-2	8.76
	0100001624	05/01/19	0880914-0017 5/1		LT SW	9-27-100-251-212100-011-000000-2	20.78
	0100001624	05/01/19	0880914-0017 5/1		ST SW	9-27-100-251-212100-011-000000-2	36.92
	0100001624	05/01/19	0880914-0017 5/1		LT Nurse	9-27-100-252-214400-011-000000-2	17.41
	0100001624	05/01/19	0880914-0017 5/1		ST Nurse	9-27-100-252-214400-011-000000-2	30.93
	0100001624	05/01/19	0880914-0017 5/1		LT PT	9-27-100-251-218200-011-000000-2	22.91
	0100001624	05/01/19	0880914-0017 5/1		ST PT	9-27-100-252-218200-011-000000-2	40.70
	0100001624	05/01/19	0880914-0017 5/1		ST Accounting	9-10-800-252-252000-019-000000-2	53.64
	0100001624	05/01/19	0880914-0017 5/1		LT Int Aide	9-27-101-251-159150-011-000000-2	6.88
	0100001624	05/01/19	0880914-0017 5/1		ST Maintenance	9-10-100-252-253100-019-000000-2	38.28
	0100001624	05/01/19	0880914-0017 5/1		LT Int EC Aide	9-27-101-251-159120-011-000000-2	5.34
	0100001624	05/01/19	0880914-0017 5/1		LT Int CD Teacher	9-27-101-251-158000-011-000000-2	82.81
	0100001624	05/01/19	0880914-0017 5/1		LT Int S/L	9-27-101-251-156600-011-000000-2	13.99
	0100001624	05/01/19	0880914-0017 5/1		LT Int EC Teacher	9-27-101-251-152000-011-000000-2	74.02
	0100001624	05/01/19	0880914-0017 5/1		LT Int OT	9-27-101-251-218100-011-000000-2	13.81
	0100001624	05/01/19	0880914-0017 5/1		LT OT	9-27-100-251-218100-011-000000-2	54.44
	0100001624	05/01/19	0880914-0017 5/1		LT Specialty Teacher	9-27-100-251-159300-011-000000-2	31.58
	0100001624	05/01/19	0880914-0017 5/1		LT CD Aide	9-27-100-251-159150-011-000000-2	211.54
	0100001624	05/01/19	0880914-0017 5/1		LT CD Teacher	9-27-100-251-158000-011-000000-2	357.80
	0100001624	05/01/19	0880914-0017 5/1		LT S/L	9-27-100-251-156600-011-000000-2	96.27
	0100001624	05/01/19	0880914-0017 5/1		LT EC Teacher	9-27-100-251-152000-011-000000-2	11.72
	0100001624	05/01/19	0880914-0017 5/1		LT Technology	9-10-100-251-295000-019-000000-2	2.74
	0100001624	05/01/19	0880914-0017 5/1		ST Technology	9-10-100-252-295000-019-000000-2	4.87
	0100001624	05/01/19	0880914-0017 5/1		LT Maintenance	9-10-100-251-253100-019-000000-2	21.56
	0100001624	05/01/19	0880914-0017 5/1		ST Admin	9-27-800-251-232100-011-000000-2	66.00
	0100001624	05/01/19	0880914-0017 5/1		LT Admin	9-27-800-251-232100-011-000000-2	41.12
	0100001624	05/01/19	0880914-0017 5/1		LT Secretary	9-27-800-251-223300-019-000000-2	4.93
	0100001624	05/01/19	0880914-0017 5/1		LT Dir Spec Ed	9-27-800-251-223300-011-000000-2	61.82
	0100001624	05/01/19	0880914-0017 5/1		LT Accounting	9-10-800-251-252000-019-000000-2	30.18
	0100001624	05/01/19	0880914-0017 5/1		Check Total		3,279.95

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SYBLE HOPP SCHOOL

Vendor Detail Report

Report Date 06/07/19 10:19 AM

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Vendor
UNION LIFE INSURANCE COMPANY OF AMER 116335

Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
US Bank PCard Only	115950					
0100001625	05/07/19	PCARD 4/19		Record Forms Testing	9-27-100-411-156600-019-000000-2	182.32
0100001625	05/07/19	PCARD 4/19		Materials	9-10-100-411-253000-019-000000-2	18.10
0100001625	05/07/19	PCARD 4/19		Electrical Blank Plates,	9-10-100-411-253000-019-000000-2	22.93
0100001625	05/07/19	PCARD 4/19		Electrical Tape	9-10-100-411-253000-019-000000-2	195.53
0100001625	05/07/19	PCARD 4/19		Plumbing Repair Parts	9-27-100-417-158000-019-000000-2	25.59
0100001625	05/07/19	PCARD 4/19		Copy Paper & Red Letter	9-10-100-411-253000-019-000000-2	100.00
0100001625	05/07/19	PCARD 4/19		Sized Paper	9-10-100-411-253000-019-000000-2	32.00
0100001625	05/07/19	PCARD 4/19		Backer Rods & Wall Clocks	9-27-800-313-223300-019-000000-2	148.22
0100001625	05/07/19	PCARD 4/19		for Classroom	9-10-100-323-253000-019-000000-2	6.00
0100001625	05/07/19	PCARD 4/19		A Muhammad Conference 4/22-	9-10-100-323-253000-019-000000-2	73.34
0100001625	05/07/19	PCARD 4/19		A Nizzia	9-10-100-323-253000-019-000000-2	148.22
0100001625	05/07/19	PCARD 4/19		Spot treat baseboards, ck	9-10-100-323-253000-019-000000-2	952.25
0100001625	05/07/19	PCARD 4/19		rodent equip	9-10-100-323-253000-019-000000-2	952.25
0100001625	05/07/19	PCARD 4/19		Mop Frames, Dust/Wet	9-10-100-411-253000-019-000000-2	5,268.30
0100001625	05/07/19	PCARD 4/19		Mops/Mats	9-10-100-411-253000-019-000000-2	5,268.30
0100001625	05/07/19	PCARD 4/19		Janitor Closet Keys	9-10-100-411-253000-019-000000-2	5,268.30
0100001625	05/07/19	PCARD 4/19		Motor, Saw Blades, Duct	9-10-100-323-253000-019-000000-2	56.00
0100001625	05/07/19	PCARD 4/19		Tape, Grout Repa	9-10-100-323-253000-019-000000-2	56.00
0100001625	05/07/19	PCARD 4/19		Dust/Wet Mops, Mop Frame,	9-10-100-323-253000-019-000000-2	56.00
0100001625	05/07/19	PCARD 4/19		Door Mat	9-10-100-323-253000-019-000000-2	100.00
WEST DE PERE SCHOOL DISTRICT	108893					
0100001642	05/14/19	WDPS 4/19		Food Service for April	9-50-800-310-257100-000-000000-2	100.00
WI DEPT OF JUSTICE	109010					
0100001629	05/07/19	G2841 4/19		April Background Charges	9-27-800-310-230000-019-000000-2	100.00
WILLEMS LANDSCAPE SERVICE INC	109075					
0100001630	05/07/19	36344		Snowplowing	9-10-100-323-253000-019-000000-2	100.00

Syble Hopp Balance Sheet as of April 30, 2019

ACCOUNT DESCRIPTION	04/30/19
GENERAL FUND	
CASH	6,762,609.13
PREPAID EXPENSES	106.65
TOTAL ASSETS	6,762,715.78
ACCOUNTS PAYABLE	6,828.21
TOTAL LIABILITIES	6,828.21
EQUITY ACCOUNT	6,755,887.57
TOTAL FUND BALANCE	6,755,887.57
SPECIAL EDUCATION FUND	
CASH ACCOUNT	(2,915,791.84)
TOTAL ASSETS	(2,915,791.84)
PAYABLE ACCOUNT	37,270.47
CONTRACTS PAYABLE	-
OTHER DEFERRED REVENUE (SOAR REGISTRATION)	200.00
TOTAL LIABILITIES	37,470.47
EQUITY ACCOUNT	(2,953,262.31)
TOTAL FUND BALANCE	(2,953,262.31)
FOOD SERVICE FUND	
CASH	9,268.98
TOTAL ASSETS	9,268.98
ACCOUNTS PAYABLE	5,268.30
TOTAL LIABILITIES	5,268.30
EQUITY ACCOUNT	4,000.68
TOTAL FUND BALANCE	4,000.68

Support Information #7

Syble Hopp Revenue Summary for the Month Ended April 30, 2019

DESCRIPTION	2018-2019		Actual Amount	Remaining Budget	COMMENTS
	Amended Budget				
GENERAL FUND					
PAYMENT IN LEAU OF TAXES	3,026,614.00	3,026,614.00			Budgeted tax revenue was amended to reflect the increase in Casualty Insurance.
INTEREST	32,000.00	44,284.97	(12,284.97)		Interest is trending higher than expected. Budget was increased for 2019-20.
RENT (DUPLEX)	9,000.00	7,500.00	1,500.00		
MEDICAID MAC REIMBURSEMENT	15,000.00		15,000.00		
SECURITY GRANT		11,158.55	(11,158.55)		Grant revenue was received for installation of cameras.
MISCELLANEOUS	21,000.00	942.12	20,057.88		
TOTAL GENERAL FUND	3,103,614.00	3,090,499.64	13,114.36		
SPECIAL REVENUE FUND					
STUDENT FEES	2,500.00	2,114.35	385.65		
SOAR STUDENT REGISTRATIONS	31,250.00	16,270.00	14,980.00		
EC GRANT \$'S FROM DISTRICTS	35,060.00		35,060.00		
DISTRICT PAYMENT FROM IDEA FUNDS	181,000.00		181,000.00		
TUITION-SCH DISTRICT(OUT OF COUNTY)	280,900.00	260,102.24	20,797.76		All tuition payments have been received.
TRANSIT OF STATE AIDE (CESA)	5,700.00	3,865.29	1,814.71		
CESA 7 - REIMB SUBS	3,500.00	3,437.12	62.88		Five payments for special education aid has been received.
HANDICAPPED AID FROM STATE	1,417,000.00	1,020,755.00	396,245.00		
GENERAL STATE AID	1,500,000.00		1,500,000.00		
HIGH COST KIDS (STATE AND FEDERAL)	6,000.00		6,000.00		
MEDICAID REIMBURSEMENT	255,000.00	131,797.10	123,202.90		
TOTAL SPECIAL REVENUE FUND	3,717,910.00	1,438,361.10	2,279,548.90		
FOOD SERVICE FUND					
STUDENT LUNCH	33,000.00	26,178.21	6,821.79		
ADULT LUNCH	1,200.00	443.00	757.00		
FOOD SER/STATE AID	1,000.00		1,000.00		
FOOD SERVICE/FED AID	27,380.00	20,475.11	6,904.89		
FED AID/COMMODITIES	6,000.00		6,000.00		
TOTAL FOOD SERVICE REVENUE FUND	68,580.00	47,096.32	21,483.68		

Syble Hopp Expenditures Summary for the Month Ended April 30, 2019 - Unaudited

DESCRIPTION	2018-2019 BUDGET	BUDGET AS OF 04/30/2019	Actual Amount	TOTAL		COMMENTS
				BUDGET REMAINING	VARIANCE TO BUDGET AS OF 4/30/2019	
GENERAL FUND						
LIBRARY MEDIA RESOURCES	215.00	191.11	67.64	147.36	123.47	Allo and Fronline agreements were paid in July.
FISCAL/FINANCE	167,205.00	141,481.15	144,596.18	22,608.82	(3,115.03)	Annual maintenance agreements were paid in July. In addition cleaning supplies for the school year were also purchased. The flooring projects were completed during the summer. Due to lifting tiles, a classroom that was not budgeted also needed to have flooring replaced. In addition, a water heater needed to be replaced that was not budgeted. \$4,425 was incurred for shatter resistant window and door film that will be offset by the Security Grant.
BUILDING OPERATION DUPLEX	268,363.00 900.00	224,995.83 750.00	239,583.94 319.48	28,779.06 580.52	(14,588.11) 430.52	Costs include the storage cage and classroom dry erase boards. The door lock system was completed in September which included one more door than budgeted. Medicine cabinets came in September and desks were purchased for the OT/PT staff. The asphalt seal and repair work was paid for in October. The ADA signage was installed in March.
FACILITIES ACQUISITION/REMODELING TELEPHONE	57,347.00 2,800.00	47,789.17 2,333.33	52,355.69 2,072.95	4,991.31 727.05	(4,566.52) 260.38	Excess expenditures are related to the Security Grant to purchase cameras for the inside and outside of the building. The cost will be offset by grant revenue. Much of the budget for IT wages was spent in July and August to complete the camera project and set-up computers for school. Additional keyboards and mounts for new PCs were purchased. The budget includes an amendment of \$18,127 for Casually increases.
TECHNOLOGY	21,827.00	18,189.17	32,718.35	(10,891.35)	(14,529.18)	
INSURANCE AND JUDGMENTS	77,846.00	64,871.67	55,012.16	22,833.84	9,859.51	
COUNTY IDC AND TECH SERVICES	75,112.00	62,593.33	60,753.69	14,358.31	1,839.64	
TOTAL GENERAL FUND	671,615.00	563,194.76	587,480.08	84,134.92	(24,285.32)	
SPECIAL REVENUE						
EARLY CHILDHOOD	392,063.00	271,428.23	253,160.21	138,902.79	18,268.02	Savings recognized due to staff leaves.
SPEECH/LANGUAGE	464,380.00	321,493.85	305,475.19	158,904.81	16,018.66	Savings recognized in insurance selections. Savings recognized due to employees on leave and resignation of a teacher one week prior to school starting.
INTELLECTUAL DISABILITIES	2,033,074.00	1,407,512.77	1,360,414.83	672,659.17	47,097.94	

Syble Hopp Expenditures Summary for the Month Ended April 30, 2019 - Unaudited

DESCRIPTION	2018-2019 BUDGET	BUDGET AS OF 04/30/2019	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 4/30/2019	COMMENTS
RETIREE INSURANCE	35,000.00	29,166.67	4,039.20	30,960.80	25,127.47	
EC INSTRUCTIONAL AIDES	73,185.00	59,245.00	52,733.78	20,451.22	6,511.22	Savings recognized in insurance selections.
ID INSTRUCTIONAL AIDES	1,125,373.00	779,104.38	764,842.77	360,530.23	14,261.61	Additional substitutes have been required due to leaves and vacancies. Savings recognized in Teachers and Aides.
ID SUB TEACHERS/AIDES	58,131.00	47,058.43	113,259.54	(55,128.54)	(66,201.11)	Additional substitutes required due to leaves. Savings will be recognized in Early Childhood teacher budget.
EC SUB TEACHERS/AIDES	3,876.00	3,137.71	20,265.91	(16,389.91)	(17,128.20)	Staffing for duplex trending higher than expected.
SPECIALTY TEACHERS	166,506.00	115,273.38	116,038.41	50,467.59	(765.03)	
DIRECTION OF SOCIAL WORK	74,369.00	51,486.23	50,653.29	23,715.71	832.94	
NURSING	*81,350.00	56,319.23	54,423.32	26,926.68	1,895.91	Savings recognized in insurance selections and contracted services.
OCCUPATIONAL THERAPY	293,357.00	203,093.31	193,521.36	99,835.64	9,571.95	
PHYSICAL THERAPY	81,903.00	56,702.08	56,530.98	25,372.02	171.10	
EXCEPTIONAL ED (SUPV & COORD)	272,119.00	230,254.54	222,377.22	49,741.78	7,877.32	Savings recognized in contracted services.
GENERAL ADMINISTRATION	10,115.00	8,429.17	8,430.00	1,685.00	(0.83)	Additional legal fees incurred.
OFFICE OF THE SUPERINTENDENT	165,285.00	139,856.54	142,445.41	22,839.59	(2,588.87)	Denmark is transporting the EC students due to the small number of students, so there will be less costs for Lamers. In addition, the Friday transportation at DePere is being paid by De Pere. Savings have been recognized in bus aides.
VEHICLE REPAIR AND FUEL	10,000.00	8,333.33	4,886.44	5,113.56	3,446.90	
TRANSPORTATION AND BUS AIDES	759,934.00	608,211.70	557,505.00	202,429.00	50,706.70	
UNEMPLOYMENT	10,014.00	8,345.00	3,142.69	6,871.31	5,202.31	
CESA AND DISTRICT SERVICES	25,344.00	25,344.00	23,415.17	1,928.83	1,928.83	
CAMP SOAR	73,022.00	48,681.33	41,257.69	31,764.31	7,423.64	The costs include two sessions of SOAR.
TRANSIT OF AID TO DISTRICTS	66,000.00	55,000.00	42,805.00	23,195.00	12,195.00	The first five categorical aid payment have been transitted to the districts.
TOTAL SPECIAL REVENUE FUND	6,274,400.00	4,533,476.89	4,391,623.41	1,882,776.59	141,853.48	
FOOD SERVICES	62,080.00	55,182.22	51,438.57	10,641.43	3,743.65	
DIRECTON OF FOOD SERVICES	500.00	444.44	-	500.00	444.44	
FOOD - LUNCH PROG	6,000.00	-	-	6,000.00	-	
FOOD - COMMODITY	68,580.00	55,626.67	51,438.57	17,141.43	4,188.09	
TOTAL FOOD SERVICE FUND						

Support Information #8

Memo

To: Brown County Children with Disabilities Board

From: Kim Pahlow, Administrator

RE: Request to transfer funds for furniture purchase

Date: June 23, 2019

The purpose of this memo is request the transfer of funds from the Parent Organization to Donations to fund classroom furniture purchases. In addition, to request that the Duplex Account be closed and remaining funds be transferred to Donations for the classroom furniture purchases. The following is a summary of the request:

Transferred From	Funds Source	Transferred To	Purpose	Amount
Duplex Account	Closeout Account	Donations	Classroom Furniture	\$15,611.61
Parent Organization	Duplex Sale Proceeds	Donations	Classroom Furniture	\$42,703.06
Parent Organization	Winter Blast Proceeds	Donations	Classroom Furniture	\$20,000.00
Total Funds				\$78,314.67

The transfer to Donations will allow all expenditures made on the new furniture for classrooms to be made out of the same bank account. To date, \$75,052 has been spent on furniture for the primary wing. There is an estimated \$110,000 remaining in costs to furnish the Library, secondary classrooms and high school classrooms. These transfers and current donations funds will be used for the remaining purchases.

Support Document #11

Jessica Meyer

354 Kildeer Lane, Sobieski WI 54171* 414-429-2708* mever.a.jessica@gmail.com

June 6th, 2019
BCCDEB
Syble Hopp School
755 Scheuring Road
De Pere, WI 54115

Dear BCCDEB,

Please accept my resignation from my position as a special education teacher at Syble Hopp School. My last day will be June 7th, 2019.

My students have given me a great pleasure over the years and I cannot thank the current staff for all the support they have given me the last few years.

I wish you all the best. As we all know, no one ever leaves Syble Hopp School, I'll see everyone soon!

Sincerely,

Jessica Meyer

Ashley Smith

asmith@syblehopp.org

Date: June 6th, 2019

To Whom It May Concern:

I wish to confirm that I am resigning from my position as a special education teacher with Syble Hopp School. My last date of employment and my last date of attendance will be June 7th, 2019.

I would like to thank everyone for the support that I given throughout my time here. I have enjoyed working as a part of this team, and appreciate the opportunities that I have had for personal and professional development. Syble Hopp is a truly amazing place. I am sad to go, but excited for my next adventure.

Yours sincerely,

Ashley Smith

Support Information #12

Memo

To: Kim Pahlow, Administrator

From: Sarah Johnson, Director of Special Education and Pupil Services
Abbie Nizzia, Principal

RE: Request to Hire New Teacher/Therapists/Instructional Aides

Date: June 18, 2019

The purpose of this memo is to recommend the hiring of the following Brown County Children with Disabilities Education Board teacher/therapists for the 2019-20 school year:

- Stephanie Remondini fill a One Year Leave of Absence vacancy in the Primary Intellectual Disabilities teacher position. This position will begin on August 26, 2019.
- Christine Gitzlaff for the vacant 1.0 Primary Intellectual Disabilities teacher position at Wrightstown Elementary School. This position will begin on August 26, 2019.
- Theresa Berg for the vacant 1.0 Intermediate Intellectual Disabilities teacher position at Syble Hopp School. This position will begin on August 26, 2019.
- Amber Gingrich for the vacant Speech and Language Pathologist position. This position will begin on August 26, 2019.
- Karen Vande Voort for the vacant 1.0 Intermediate Intellectual Disabilities teacher position. This position will begin on August 26, 2019.

We also recommend the following instructional aide positions be approved:

- Dawn Vande Voort be approved as the Health/Medical Instructional Aide.
- Jessina Holloway fill a 1.0 Instructional Aide position vacated by Dawn Vande Voort.
- Darcie Mangum fill the .4 Early Childhood position vacated by Jessina Holloway.
- Kris Brassil fill the 1.0 position vacated by Darcie Mangum.

Brown County Children With Disabilities Education Board

*Syble Hopp School
755 Scheuring Road
De Pere, WI 54115*

*Phone: (920) 336-5754
Fax: (920) 336-7262
www.syblehopp.org*

2019-20 Brown County CDEB Meetings

Meetings are held every third Tuesday of the month at 3:30 pm at Syble Hopp School (unless otherwise noted with an *).

July 16, 2019

August 20, 2019

September 17, 2019

October 15, 2019

November 19, 2019

December 17, 2019

January 21, 2020

February 18, 2020

March 17, 2020

April 21, 2020

*May 5, 2020

June 16, 2020

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on Tuesday, March 12, 2019, at 7:00 p.m., at Ashwaubenon Public Safety, 2155 Holmgren Way, Green Bay, WI.

Present: Michael Sullivan, Douglas Dow, Greg Steenbock, Greg Dougherty, Cody Johnson, Tom Hendricks, Bill Tews, Eric Johnson, Aaron Anderson, Kevin Tielens, Tyler Jonet, Brandon Dhuey, Joe Patenaude, Kevin Krueger, Steve Nick, Terry Rottier

Item #1. Adoption of Agenda.

Motion was made by Dougherty and seconded by Hendricks to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Patenaude and seconded by Anderson to approve the minutes from the last meeting on December 6, 2018. **Motion carried.**

Item #3. Report of Task Force Activities.

The following fires were reviewed that the Task Force responded to since the last meeting:

1. 2665 Monroe Rd., Bellevue (Phin Sushi restaurant/undetermined)
2. 3600 W. Mason St., Hobart (residence/undetermined)
3. 852 Centennial Center, Hobart (apartment/undetermined)
4. 3413 Blackberry Ln., Suamico (residence/undetermined)

Item #4. New Business.

1. New Digital Recorders

There are new digital recorders in the rig.

2. SD Cards

More SD cards for the camera have been ordered. Make sure you give them back when you are done using them as there were hardly any left.

3. AR80 Maintenance

A reminder was given to clean out and wash the rig after using it if it's dirty. Also, if you are scheduled to do monthly inventory, you can do it on your own time and have your agency submit an invoice to Barb Peters for reimbursement.

4. Laser Tape Measure

The laser tape measure is missing. Check around if you had used it. You will need to use the manual tape measure for now.

5. Digital Camera

Dhuey will be ordering a new digital camera. It was agreed that a simple model is all that is needed.

Item #5. Old Business.

1. Grant Update

Patenaude stated he has not heard back yet on the State Farm grant.

2. Call-out Procedures

Dhuey stated that the switching over of the call-out procedures to the HazMat style is going slowly but is making progress.

Item #6. New Business.

1. Spring Conference Reminder for June

The spring conference will be held June 4-6, 2019, in Stevens Point. If you plan on attending, sign up through your agency which can then submit an invoice to Barb Peters for reimbursement.

Item #7. Juvenile Firesetter Business.

Nothing to report.

Item #8. Other Business.

Dhuey stated that the Task Force will be going to the BATS program. He is working on getting it implemented. One person will be assigned to enter data into it.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is scheduled for Tuesday, June 11, 2019, at 7:00 p.m., at De Pere Fire Station #1, 400 Lewis St., De Pere, WI.

Motion was made by Rottier and seconded by Eric Johnson to adjourn the business portion of the meeting. **Motion carried.**

Item #10. Training.

Training on fire dynamics followed the business portion of the meeting.

Respectfully submitted,

Marsha Laurent
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A regular meeting of the Brown County Library Board was held on April 29, 2019 at 5:15 p.m. at the Brown County Weyers-Hilliard Branch, 2680 Riverview Drive, Green Bay, WI

PRESENT: JOHN VAN DYCK, ANNETTE AUBINGER, KAYLA JACOBSON, MARISSA MELI, KATHY PLETCHER, HECTOR RODRIGUEZ, DAVID RUNNING, STEVE TERRIEN and JOHN VANDER LEEST

ALSO PRESENT: Sarah Sugden, Linda Chosa, Sue Lagerman, Emily Rogers, Dale Cropper and Amanda Young (staff).

CALL TO ORDER President Van Dyck called the meeting to order at 5:20 p.m.

APPROVE/MODIFY AGENDA AND MINUTES Motion by Vander Leest, seconded by Pletcher, to approve the agenda and minutes. Motion carried.

COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

Presentation by Collection Development Manager Dale Cropper introduced himself and told the board that he has been with the library almost 9 years and also manages the Technical Services Department. He described how the \$750,000 collection budget is spent and managed among a number of different collection types. A team of nine selectors order children, young adult, Spanish, fiction, non-fiction and local history materials. They are each responsible for the funds allocated to each division and consider the popularity, historical factors, growth curves of the materials and the strategy/mission of the library when making purchasing decisions.

The total budget allocations break down this way: 11% - databases and digital offerings; 29% - children's; 17% - media; 12% - adult non-fiction; 17% - adult fiction; 3% young adult; and 7% - eBooks (this is supplemented by funds from the Nicolet Federated Library System). 56% of circulation comes from adult materials and 44% from children's materials.

The selection process is based on different factors. Sources include Publishers Weekly, NYT, People Magazine Peer reviews, and trade reviews. Demand and titles trending on media, TV/movie tie-in are also taken into consideration as well as the library's Collection Development policy that highlights core principles of intellectual freedom, access to all, and preservation (local history).

Suggestions for Purchase (available on the library's website) allows patrons to suggest titles that the library does not own. Most are ordered. Rodriguez asked how technology has changed the job and the skills that are needed – what is the future for this position? Cropper replied he stays current on trends that drive popularity of materials in the reading and literary arena. Technology has made some things a lot easier. He noted that cookbooks are most popular non-fiction titles.

Weeding/discarding, or taking books off the shelf, is another function that keeps the collection fresh. When a new one arrives another has to go. Materials that are weeded are donated to the Friends of the Brown County Library for their used book sale. Cropper has found that attending book trade shows really aren't necessary. You can learn a lot at conferences like WLA and WAPL; ALA and PLA. When asked, Cropper said he can't think of anything he needs to do his job better that he doesn't have. Blue Cloud Analytics is a new product that will help to make quality purchasing decisions. The library offers Reader's Advisory; NovelList; Read-A-Likes; and Future Favorites to assist people in deciding what they might like to read.

Cropper reviewed changes in physical circulation. While there is a downward trend, e-circulation continues to be on the rise, therefore offsetting physical checkouts. Van Dyck asked if the library reacts fast enough to trends – is it better to put more money into purchases in an attempt to be something for everybody. Rodriguez suggested it may be better not to react too quickly and understand the trend first. Running asked what service/system will be best for the money in the future. Van Dyck reminded that at one time there was a movement to do more for children and early literacy and if declines are happening in certain areas, maybe that budget should be repurposed.

It was announced that Cropper is retiring effective June 3, 2019. The board thanked him for his contribution and service to the library.

LIBRARY BUSINESS

APPROVE FINANCIAL, AND GIFTS, GRANTS, AND DONATION REPORTS Chosa reviewed the financial included in the packet and the budget to actual analysis handout. Donations and grants are a little bit ahead of last year. In 2018, \$148,000 was collected as fines revenue; 74% for overdue books; 11% lost replacement fees; 9% processing fees; 4% damaged materials charges; and 2% referral fees to collection agency. Van Dyck asked to see outstanding fines and their age. The library does not use an accrual type of

accounting so that figure is not included on a balance sheet. Chosa will work on gathering more data related to this. Vander Leest suggested investigating using SDC (State Debt Collection) as he has seen different government agencies doubling and tripling their revenue through successful collection efforts.

Van Dyck indicated it would be helpful to understand what the \$148,000 represents. Is it 10%, 50% of total owed or...? Running was interested in knowing how many delinquent patrons this involved.

Motion by Pletcher, seconded by Running, to receive and place on file the financial report and March, 2019 Gifts, Grants and Donation report as follows:

Brown County Library

Gifts, Grants & Donations Report

March 2019

Gifts & Donations

03/02/19	Genealogy 101 Participants - March 2	464.00	LHG
03/06/19	HuTerra Rewards	27.81	General
03/09/19	Genealogy 101 Participants - March 9	151.00	LHG
03/13/19	Coco's Urban Cottage	30.45	General
03/16/19	Genealogy 101 Participants - March 16	65.00	LHG
03/20/19	Friends of the Brown County Library	225.00	Constant Contact
03/20/19	Friends of the Brown County Library	8,000.00	Summer Reading Program
03/27/19	M. Reisner	100.00	Memorial D Reisner
03/27/19	H.B. Conlon Charitable Trust	1,000.00	Kress Summer Reading Prog.
3/1/2019'	Ashwaubenon	26.00	Donation Box
3/1/2019'	Bookmobile	1.00	Donation Box
3/1/2019'	East	39.64	Donation Box
3/1/2019'	Weyers/Hilliard	58.15	Donation Box
3/1/2019'	Customer Service		Donation Box
3/1/2019'	Kress	17.63	Donation Box
3/1/2019'	Pulaski	22.65	Donation Box
3/1/2019'	Southwest	5.90	Donation Box
3/1/2019'	Wrightstown		Donation Box
	Total Donations	\$ 10,234.23	

Federal & State Grants

3/1/2019	Nicolet Federated Library System	\$ 6,562.50	Collection Development (1/4 pymt)
3/1/2019	Nicolet Federated Library System	3,000.00	Summer Reading Program
3/18/2019	Federal E Rate Grant	7,200.00	Technology
	Total Grants	\$ 16,762.50	

Motion carried.

FACILITIES REPORT Beyler reported that the air-cooled chiller was installed at Weyers-Hilliard; the HVAC controllers at the Ashwaubenon Branch were switched over and are operable. The switches at Weyers-Hilliard and Kress are being programed. Central will follow.

Motion by Vander Leest, seconded by Pletcher, to receive and place the facilities report on file. **Motion carried.**

PERSONNEL UPDATE Rogers reported May 10 is staff development day in partnership with NFLS. The focus will be on workforce development and Jim Golembeski and others from the Greater Green Bay Chamber will present.

Presentation: A slideshow on Central Library Public Service Reconfiguration demonstrated the need for realignment of service responsibilities. Tools used to support a staffing reconfiguration included staff surveys; input from Central Managers; and evaluation of duties and workloads and services. Based on findings, a new staffing model emerged resulting in a Central Manager overseeing four departments: Adult Services; Circulation Services; Local History, Genealogy and Special Collections; and Youth Services. Sugden described the scope and similarities of each departments. This new model will be implemented beginning May 11. It will be regularly reviewed. It is a change that has an expected result of increased efficiency. Pletcher thinks it is a good structure and a good direction. **Motion** by Vander Leest, seconded by Running, to receive and place the personnel update on file. **Motion carried.**

COMMUNICATIONS/PROGRAMMING UPDATE Lagerman reported that the Friends' Spring Book Sale earned just over \$26,000. The fall sale is scheduled in September. The FBCL Born to Read campaign was successful with 150 early literacy kits assembled and delivered to the area's four hospital for distribution to parents of babies born during National Library Week in early April.

Food for Fines Week started today at all locations. News release distributed and Fox 11 filmed at the library this morning. Volunteers were sought through the Volunteer Center of Brown County and the Friends.

The Central Library is in the middle of a unique series titled, "Her Story." Professional reenactors portray women from history including Mary Todd Lincoln, Cordelia Harvey (husband was governor and she helped treat soldier), Susan B Anthony, and Caroline Quarlls (slave refugee). Staff worked with the Kenosha Civil War Museum to hire the performers. The last two programs will take place on May 9 and 23.

Per an interest by the County Executive, the library has partnered with other departments to create, "Brown County on the GO," The ADRC, Neville Public Museum and Extension Brown County will be pairing up with the Bookmobile at various stops this summer to either conduct a program or to share information about their services.

Lastly, Lagerman shared that the Summer Reading Adventure planning has been underway for some time and is nearing completion. Many partners and programs are secured to offer a strong program based in literacy and fun.

Motion by Vander Leest, seconded Meli, to receive and place the communications/programming update on file. **Motion carried.**

APPROVE BUDGET ADJUSTMENT NOTICE – REALLOCATE FUNDS FROM 2019 FUND BALANCE TO OUTLAY-EQUIPMENT FOR THE PURCHASE OF EQUIPMENT THAT PROVIDES EFFICIENCY AND SAFETY IN THE LIBRARY'S GROUNDS MAINTENANCE. Beyler described the need for new equipment and the time that could be saved with this purchase. Not just for the snowy season, it can also be used for landscaping. He really sees it being used primarily at Central and wouldn't really plan on towing it but the library does have a trailer that could accommodate it. Library facilities would be cleaner and safer. Vander Leest asked if it is a good price. The quote includes state contract pricing. **Motion** by Vander Leest, seconded by Running, to approve the budget adjustment notice to reallocate funds from the 2019 fund balance to Outlay-Equipment for the purchase the Kubota BX2380V tractor with front snow blower in the amount of \$25,743. **Motion carried.**

APPROVE REVISED JOB DESCRIPTIONS **Motion** by Vander Leest, seconded by Pletcher, to approve the job descriptions altogether. Terrien would like to hold on approving Maintenance Mechanic as he has concerns about the scope as it relates to State statutes. After discussion, **motion** by Terrien, seconded by Jacobson, to hold approval of Maintenance Mechanic (C) until May meeting. **Motion carried.**

- A. CENTRAL MANAGER
- B. MAINTENANCE WORKER
- C. MAINTENANCE MECHANIC
- D. ADMINISTRATIVE ASSOCIATE
- E. ADMINISTRATIVE CLERK
- F. COLLECTION DEVELOPMENT MANAGER
- G. SECURITY MANAGER

Motion by Vander Leest, seconded by Jacobson, to approve job descriptions A, B, D, E F and G. **Motion carried.** The Board would like a structure layout at next board meeting for Central Manager and Security Manager.

The Collection Development Manager job description includes a red-lined copy. The Safety Manager is a new position that would work for the whole system. Staff would like to include this position in the 2020 budget but is accounted for in current staffing. Van Dyck sees this as a Table of Organization change as it would be a new position and noted that since the library does not have latitude to create a new position, there should be an addition and deletion worksheet for each position. An approval for a change in the Table of Organization will be on the May agenda.

OPEN SESSION Pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session for the following three purposes: A) pursuant to Wis. Stat. § 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches. Administrative staff was invited to stay. **Motion** by Vander Leest, seconded by Rodriguez, to move into closed session at 7:53 p.m. Roll Call Vote: Aye: Rodriguez, Meli, Vander Leest, Pletcher, Aubinger, Jacobson, Terrien, Running, and Van Dyck. Nay: None. **Motion carried.**

CLOSED SESSION pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session for the following three purposes: A) pursuant to Wis. Stat. § 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.

RECONVENE IN OPEN SESSION Approve any action that may have been recommended in Closed Session. **Motion** by Jacobson, seconded by Vander Leest, to return to open session at 8:17 pm. Roll Call Vote: Aye: Rodriguez, Meli, Vander Leest, Pletcher, Aubinger, Jacobson, Terrien, Running, and Van Dyck. Nay: None. **Motion carried.**

Motion by Jacobson, seconded by Vander Leest, to authorize Bay Lake Commercial to make an offer to purchase parcel # VA-99-2-B in the amount of \$1.1M (Ashwaubenon property) subject to contingencies and approval by the Brown County Board of Supervisors. **Motion carried with two abstentions.** (Aubinger and Meli)

PRESIDENT'S REPORT No report.

LIBRARY DIRECTOR'S REPORT Sugden reported on the status of 3rd floor tenant's concern of the issue with the elevator. This issue has been resolved and emergency procedures are left open to them. The library will enforce the fee for late rent payments as indicated in the lease. Sugden would rather renegotiate the whole lease than amending the current lease to include the acquisition of the extra space. The lease expires in 2021.

OTHER BUSINESS None.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW The Board would like to discuss moving the meeting day. Lagerman will send a Survey Monkey to poll the board on their preferences and share the results at the May 16 meeting.

ADJOURNMENT **Motion** by Terrien, seconded by Vander Leest, to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 8:20 pm.

NEXT REGULAR MEETING:

May 16, 2019

5:15 p.m.

Central Library

Respectfully submitted,

Sue Lagerman
Recording Secretary

NEVILLE PUBLIC MUSEUM

OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, June 10, 2019 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Erik Hoyer, Alex Renard, and Kramer Rock
ALSO PRESENT: Kasha Huntowski, Kevin Cullen, Lisa Kain, and Beth Lemke
EXCUSED: Bernie Erickson, Sandy Juno, and Paul Ballard

CALL MEETING TO ORDER

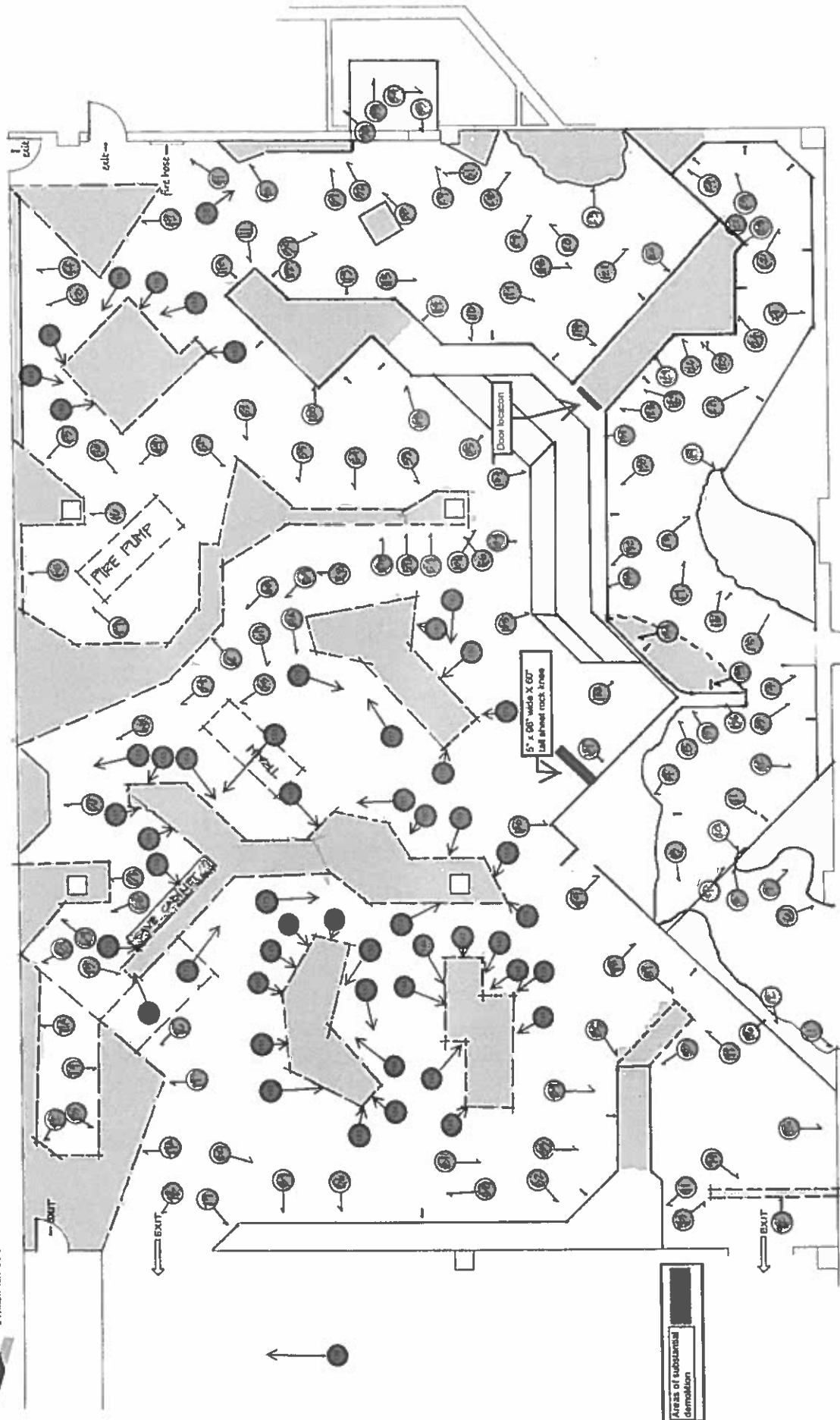
1. Chair Kuehn, called the meeting to order at 4:36PM.
2. **APPROVE/MODIFY AGENDA**
Motion made by Erik Hoyer and seconded by Kramer Rock to approve the agenda.
3. **Museum Director Report.** Museum Director Lemke reported that the 2020 budget process has begun and that soon the department would be given its levy target. She shared that she would have a report at the July 8, 2019 meeting regarding and concerns for 2020 and a reforecast of 2019 for the board to review.

Museum Director Lemke provided the board updates on the weekly Bluewater meetings. She shared that project work of artifact removal in the space is on schedule. She handed out a map of the gallery demonstrating the amount of demolition that will be taking place in the space starting the week of July 8, 2019. Museum Director Lemke requested Curator Lisa Kain to share an update on the content development. Curator Kain stated that all content/ storyline was due at the end of August. In following previous community exhibit format with content contributors, she explained that there are eleven thematic sections to the gallery and each one now has a subcommittee of internal and external content providers totaling over twenty-two community members who will meet over the next two months to provide expert feedback on the written labels and interpretation of the exhibit. Museum Director Lemke reminded the board that this structure was used and very successful for *Estamos Aqui*, *Alice in Dairlyland*, *Eyes on the Sky*, *Bees*, *Delay of Game*, *Birds*, and *Our Brown County*. Especially since both *Estamos Aqui* and *Delay of Game* were given Awards of Merit from the American Association for State and Local History and the Wisconsin Historical Society.

Museum Director Lemke updated the Board on Brown County On the Go – a joint marketing effort with the Library, ADRC, Public Health, Airport, Parks, and UWEX for the summer of 2019. She reported staff provided outreach at Breakfast on the Farm and The Summer Reader Launch at the Central Library. She informed the Board about participation outreach at the On Broadway Farmers Market and being the host location for the first igNite Art Market on June 15, 2019. Discussion ensued, no action taken.

4. Such other matters as authorized by law: The next scheduled meeting of the Neville Public Museum Governing Board will be **July 8, 2019 at 4:30pm**. Discussion ensued, No action taken.
2019 meetings dates are as follows: August 12, 2019, September 9, 2019, October 14, 2019, November 11, 2019, and December 9, 2019
5. **Adjournment.** Chair Kuehn, called the meeting to an end at 4:54PM. Motion made by Alex Renard and seconded by Kramer Rock to approve. Vote taken. **MOTION APPROVED UNANIMOUSLY.**

Image Index Floor-plan



*Core Gallery
Case work demo plan
June 19*

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, May 1, 2019
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, 54302 - 6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>X</u>	Kathleen Janssen	<u>X</u>	Glen Severson	<u>Exc</u>
Brian Brock	<u>X</u>	Dotty Juengst	<u>X</u>	Ray Suennen	<u>Abs</u>
Norbert Dantine, Jr.	<u>X</u>	Dave Kaster	<u>X</u>	Mark Thomson	<u>X</u>
Bernie Erickson	<u>X</u>	Michelle Kerr	<u>X</u>	Norbert Van De Hei	<u>X</u>
Kim Flom	<u>X</u>	Patty Kiewiz	<u>Exc</u>	Matthew Woicek	<u>X</u>
Steve Grenier	<u>X</u>	Dave Landwehr	<u>Abs</u>	Reed Woodward	<u>X</u>
Mark Handeland	<u>X</u>	Aaron Linssen	<u>X</u>		
Matthew Harris	<u>X</u>	Michael Malcheski	<u>X</u>		
Frederick Heitl	<u>Exc</u>	Gary Pahl	<u>X</u>	City of Green Bay (Vacant)	
Phil Hilgenberg	<u>X</u>	Terry Schaeuble	<u>Abs</u>	City of Green Bay (Vacant)	

Others Present: Chuck Lamine, Cole Runge, Lisa Conard, Dan Teaters, Devin Yoder, Adam Kofoed, Ker Vang, Karl Mueller, and Kathy Meyer

1. Welcome Mark Thomson to the Brown County Planning Commission Board of Directors. Mark represents the Village of Suamico.
2. Approval of the minutes of the April 3, 2019 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by P. Blindauer, seconded by K. Flom, to approve the minutes of the April 3, 2019 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

3. **Public Hearing:** Draft Major Amendment #2 to the 2019-2023 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

L. Conard provided an overview of Draft Major Amendment #2 to the 2019-2023 TIP via PowerPoint.

The STBG Program typically is a five-year program, with a reset or new cycle every two years. Projects currently in the program for 2019:

- S. Huron Rd
- Webster Av
- Cormier Rd
- Vincent Rd

In 2020:

- Vanderperren Way

In 2021:

- Manitowoc Rd

Initially, in 2016, the Planning Commission approved Vanderperren Way with \$927,675 in federal funds. In the fall of 2017, there were additional funds to spend and \$689,125 was added to the project. The Planning Commission approved and reaffirmed the additional funding.

In February 2019, WisDOT DTIM (Division of Transportation Investment Management) informed staff that the state does not have \$689,125 available in 2020 for this project. L. Conard stated that the WisDOT DTIM provided MPO staff with several options, none of which MPO staff found acceptable. The Transportation Subcommittee met to discuss, and MPO staff invited WisDOT DTIM staff to the meeting; DTIM staff declined to attend. The Transportation Subcommittee met and agreed with MPO staff that the options presented by WisDOT DTIM were unacceptable. MPO staff continued to work with WisDOT DTIM to find an acceptable solution for everyone. In April, DTIM informed MPO staff that the MPO could use the \$689,125 in 2021 for the design components of roadway construction or reconstruction projects.

The TIP contains a number of STBG-eligible projects that are currently shown as "illustrative"; which means that federal funds are not currently assigned to the projects but that federal funding will be considered for the projects during future funding cycles or if additional STBG funding becomes available during the current funding cycle. MPO staff reviewed the existing TIP's illustrative projects list, and two projects (CTH C for Brown County and the Village of Howard and Libal Street for the Village of Allouez) were the two highest ranked projects on the list. L. Conard stated that the Transportation Subcommittee and MPO staff recommend that the \$689,125 of STBG funding be approved for 2021 design work for these two projects. As a condition of approving funding for the design of CTH C and Libal Street, the construction portions of the projects will need to be approved in October 2019. L. Conard stated that the Transportation Subcommittee found this to be acceptable.

L. Conard stated that since this is a five-year program (2021-2025), there is \$17,643.730 in funding capacity, and \$3,389,031 of this funding is already committed and proposed. The committed and proposed funding includes the Manitowoc Road project and the design portions of CTH C and Libal Street. With the approval of the CTH C and Libal Street reconstruction projects that will cost an additional \$6,000,000, the MPO will be left with over \$8,000,000 for additional new projects in the 2021-2025 funding cycle.

L. Conard also noted that WisDOT and Green Bay Metro asked MPO staff to revise the TIP to add projects to the program. In 2022, WisDOT wants to begin design work on I-41 for bridge deck overlays. Green Bay Metro will be using money from the Federal Transit Administration to purchase three new buses.

The Transportation Subcommittee met on April 22, 2019 and unanimously made a recommendation to the Planning Commission for approval of the entire TIP Amendment.

L. Conard opened up the hearing for comment.

L. Conard asked three times if anyone wished to speak. Hearing no comment, L. Conard closed the public hearing.

4. Discussion and action on the Draft Major Amendment #2 to the 2019-2023 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

A question was asked about what happened to the Vanderperren Way project. L. Conard stated that the Vanderperren Way project is still in place for 2020 with \$927,675.

A question was asked about the Cormier Road project. L. Conard stated that the Cormier project is in place for 2019.

A question was asked why the \$689,125 was pulled. L. Conard stated the funds were pulled because the statewide fiscal year 2020 program was closed. WisDOT could not add any funds to it.

A question was asked about staggering bus purchases so that they do not all come due in the same year. L. Conard stated that Metro does this, and that ideally you want to get 3-5 new buses every other year.

A motion was made by G. Pahl and seconded by A. Linssen to approve Major Amendment #2 to the 2019-2023 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area. Motion carried unanimously.

5. Receive and place on file the Draft April 22, 2019 BCPC Board of Directors Transportation Subcommittee meeting minutes.

A motion was made by G. Pahl and seconded by M. Harris to receive and place on file the Draft April 22, 2019 BCPC Board of Directors Transportation Subcommittee meeting minutes. Motion carried.

6. Presentation and discussion on the Draft Issues and Opportunities Chapter of the 2019 Brown County Comprehensive Plan Update.

D. Yoder presented the draft Issues and Opportunities Chapter highlighting some of the key points in the chapter.

- Demographic Trends
 - Population by Growth – Brown County has grown and continues to show steady growth since 1960

7. Presentation and discussion on the Draft Housing Chapter of the 2019 Brown County Comprehensive Plan Update.

D. Yoder presented the draft Housing Chapter highlighting some of the key points in the chapter.

- Age Characteristics – Structures of homes
- Housing Affordability in Brown County
 - Rental Housing Affordability
- Policies and Programs
 - Dwelling Units / Traditional Neighborhood Development / Visitability Concepts. Discussion occurred on small, detached units on one residential parcel ("backyard cottages" or "mother-in-law homes").
 - Housing Rehabilitation CDBG Loan Program
 - Brown County Housing Authority

Discussion occurred on the homeless population. C. Lamine noted that this is an important subject and acknowledged that the Planning Department needs to explore further and expand on this topic, and identify what resources are available.

A motion was made by G. Pahl and seconded by D. Juengst to receive and place on file the presentations of the draft Issues and Opportunities Chapter and draft Housing Chapter of the 2019 Brown County Comprehensive Plan Update. Motion carried.

8. Summary of 2018 Annual Report and 2017 audit for the Wisconsin Department of Natural Resources related to the Brown County Municipal Storm Water System (MS4) Permit.

D. Teaters provided an overview of the MS4 Permit via PowerPoint.

It's a permit through the DNR that is required on an annual basis. It requires municipalities to reduce polluted storm water runoff by implementing storm water management programs with best management practices. D. Teaters reviewed the Brown County permit area.

Permit requirements include:

- Public education and outreach
- Public involvement and participation
- Illicit discharge detection and elimination
- Construction site pollutant control
- Post-construction storm water management
- Pollution prevention practices for the municipality
- Developed urbanized area standard
- Storm sewer system maps
- Impaired waters

D. Teaters reviewed the 2017 Annual Permit Audit/Review. We met all the requirements to qualify for a satisfactory permit. D. Teaters stated there were a few items that came up during the audit that were missing. D. Teaters summarized those missing items, and stated staff will continue working with the DNR on those items and also try to get those incorporated into the next permit.

D. Teaters reviewed the areas of focus for the 2018 water testing areas. D. Teaters noted that nothing significant was found in the water samples; however, there was one sample that was taken from a very dirty site that D. Teaters notified the DNR on.

The below link is to the online GIS map that shows all of the points that staff have been at since 2008.

► <https://browncounty.maps.arcgis.com/apps/Viewer/index.html?appid=b1f2820b571349d9aa9497f0cdd31fa59>

9. Discussion and action regarding 85.21 Program Funding Contract with Curative Connections to provide specialized transportation service for seniors and individuals with disabilities.

K. Vang noted that in 2018, the Brown County Planning and Land Services Department became the administrator of the county's Section 85.21 Program.

According to state requirements for Section 85.21 Program funding, transportation service contracts with total annual expenses of \$10,000 or more must be reviewed once every five years. Curative Connections' contract will expire in December of this year.

K. Vang stated that staff worked with the Brown County Purchasing Department to put together a Request for Quotes.

C. Runge explained that in the Request for Quotes, there were certain parameters identified that any potential applicant had to meet. For example, the applicant had to demonstrate that it could provide specialized transportation services throughout the entire county, demonstrate that it could provide a certain amount of ambulatory trips and wheelchair trips per year throughout the county, and provide an itemized cost per trip. Curative Connections assured staff that it could meet the parameters within the budget.

Staff recommended approval and awarding Curative Connections the 85.21 Program contract to provide specialized transportation services for seniors and individuals with disabilities in Brown County.

A motion was made by B. Erickson and seconded by G. Pahl to approve and award Curative Connections the 85.21 Program contract. Motion carried.

10. Director's Report.

C. Lamine stated he attended the American Planning Association National Conference in San Francisco. C. Lamine expressed his appreciation to the board for making the training available.

C. Lamine recognized Devin Yoder and Dan Teaters for working on a grant application to Wisconsin Coastal Management Program and received a \$30,000 grant to do a Baird Creek Watershed Nine Key Element plan.

A motion was made by S. Grenier and seconded by G. Pahl to receive and place on file the Directors Report. Motion carried.

11. Brown County Planning Commission staff updates on work activities during the month of April 2019.

A motion was made by M. Handeland and seconded by G. Pahl to receive and place on file the staff activity reports for the month of April. Motion carried.

12. Other matters.

C. Runge provided an update on the Southern Bridge Project. The Federal Highway Administration completed its review of the project's traffic analysis and conceptual interchange design and agrees with the preliminary findings of the traffic analysis that the only project alternative that will enable the street and highway system to adequately handle future traffic volumes is the alternative that includes a new Fox River bridge at Rockland and Red Maple/Southbridge Roads and a new Interstate 41 interchange south of Scheuring Road.

C. Runge stated, at this time, we cannot eliminate the other construction alternatives from the study and proceed with the rest of the environmental impact statement focusing on the one single alternative. Federal Highway wants staff to go back and review a few things and make sure all of the information is still relevant before allowing us to drop those alternatives.

C. Runge stated that a conference call with the Federal Highway Administration and WisDOT will occur in two weeks to determine what information is still relevant and what is not. C. Runge stated he will know more after this conference call and can provide an update at the June planning commission meeting.

13. Adjourn.

A motion was made by G. Pahl, seconded by M. Handeland to adjourn. Motion carried.

The meeting adjourned at 8:00 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
May 1, 2019**

April 2019 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the Brown County Planning Commission meeting April 3, 2019.
- STEM Innovation Center Building Project Management:
 - Several meetings with County Executive and various County representatives regarding development of the Brown County Research and Business Park and the STEM Innovation Center Building.
 - Attended weekly Construction Progress Meetings with construction and architecture representatives.
 - Reviewed project change order requests.
 - Prepared reports and field orders associated with saturated soil conditions.
 - Met to discuss donor recognition wall.
 - Met to discuss donor dedication options.
 - Met with Landscaper to discuss landscaping plan, vegetated roof and Mongin garden.
 - Coordinated meeting with architect and Office Furniture vendor for purchase of office furniture.
- CDBG Housing program:
 - Assisted Senior Planner - Housing with project coordination.
- Coordinated with Senior Land Use Planner regarding Sewer Service Area Plan questions and Environmentally Sensitive Area (ESA) protection.
- Attended several coordinating meetings to discuss implementation of the new land records computer system (LandNav) with PALS, Technical Services, and Treasurer's Office staff.
- Personnel:
 - Reviewed class and compensation study results
- Coordinated and led Planning and PALS Managers staff meetings.
- Brown County Housing Authority (BCHA)
 - Assisted with coordinating meeting with Brown County Health Department to discuss coordination of HUD lead testing requirements.
 - Coordinated payment of bills associated with office remodeling and office relocation for BCHA staff.
 - Monthly coordinating meetings with BCHA Chair.
 - Monthly coordinating meetings with ICS staff.
 - Assisted with review of Broadway Lofts project loan and grant agreements.
- Attended and Chaired the Green Bay/Brown County Professional Football Stadium District meeting April 22.
- Met with Principal Planner, FHWA, Wisconsin DOT and SRF regarding progress on the Southern Bridge corridor project.
- Attended National American Planning Association Conference in San Francisco, CA.
- Discussed economic development opportunity with Village of Allouez staff.
- Provided contact information for Shopko Distribution Center to local economic development professionals.
- Coastal Management Grant Safe Harbor Study.

- Coordinated with DNR staff to discuss potential for Stewardship and LAWCON Grant Funds for acquisition of Eagles Nest property
- Coordinated request for an appraisal of property values for Eagles Nest property.
- Participated in coordination of neighborhood open house meeting.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Corresponded with the Federal Highway Administration (FHWA) regarding FHWA's review of the Southern Bridge Project's Preliminary Engineering and Operations Review (PEOR) document.
- Prepared for and participated in a conference call with FHWA, WisDOT, and the County Planning Director regarding FHWA's concurrence with the findings of the PEOR. Also discussed the next steps in the EIS development process.
- Participated in a monthly call-in meeting with representatives of the City of Green Bay, Green Bay Area Public School District, Wello (formerly Live54218), and the project consultant for the Green Bay Area Public School District/City of Green Bay Safe Routes to School - Bicycle and Pedestrian Plan.
- Began to review the first full draft of the Green Bay Area Public School District/City of Green Bay Safe Routes to School - Bicycle and Pedestrian Plan.
- Reviewed and submitted comments to WisDOT about WisDOT's final draft revisions to the Memorandum of Understanding (MOU) between WisDOT and the Green Bay, Fox Valley, and Sheboygan MPOs for the Northeast Wisconsin Region Travel Demand Model. Also discussed my comments with a representative of WisDOT's Travel Demand Forecasting Division (**This activity addresses a 2018 TMA Certification Review recommendation**).
- Developed a report for the first meeting of the Village of Hobart Pedestrian and Bicycle Master Plan Advisory Committee regarding possible opportunities for increasing the number of bicycle and pedestrian facilities and connections through revisions to the village's codes.
- Worked with the County Senior Local Assistance Planner to facilitate and present information at the first meeting of the Hobart Pedestrian and Bicycle Master Plan Advisory Committee.
- Worked with the County Senior Local Assistance Planner to observe and take pictures of existing road conditions in Hobart for the village's Pedestrian and Bicycle Master Plan.
- Organized a second BCPC Transportation Subcommittee meeting to discuss the WisDOT Division of Transportation Investment Management's (DTIM's) recent decision to not allow Surface Transportation Block Grant (STBG) funding to be added to a project in the Green Bay Urbanized Area. Also developed the meeting agenda and distributed the meeting materials to the subcommittee members.
- Corresponded with representatives of WisDOT DTIM in Madison and the WisDOT Northeast Region to discuss DTIM's STBG funding decision and propose methods of addressing the decision.
- Worked with the Senior Transportation Planner to develop a staff report to the BCPC Transportation Subcommittee that summarizes the results of discussions between MPO staff and WisDOT DTIM and recommends a method of addressing this funding situation.
- Prepared for and participated in a meeting with the Senior Transportation Planner and representatives of the Brown County Public Works Department and Village of Ashwaubenon Public Works Department regarding the status of a street reconstruction project in the village.
- Developed the MPO's report and reimbursement request for the first quarter of 2019 and sent them to WisDOT. Also developed a transportation program expense report for the first quarter and sent it to the Brown County Administration Department.

- Prepared for and participated in formal meetings and informal discussions with Brown County staff for the development of the Port Opportunity Study (**This activity addresses a 2018 TMA Certification Review recommendation**).
- Prepared for and participated in meetings with BCPC staff for the development of the Brown County Comprehensive Plan Update.
- Prepared for and participated in a meeting with one of the MPO's Transportation/GIS Planners and a representative of the Brown County Advocacy Coalition to discuss the Brown County Transportation Coordinating Committee (TCC) and possible cooperative efforts between the Advocacy Coalition and TCC.
- Worked with one of the MPO's Transportation/GIS Planners on the MPO's ADA Transition Plan.
- Facilitated a public visioning session for the Village of Denmark Comprehensive Plan Update with other BCPC staff.

The recent major planning activities of Lisa Conard, Senior Transportation Planner:

- Began and published *Draft Major Amendment #2 to the 2019-2023 Transportation Improvement Program for the Green Bay Urbanized Area*.
 - Collected information regarding projects to appear in amendment.
 - Multiple teleconferences with WisDOT DTIM Local Program staff and NE Region staff regarding a Surface Transportation Block Grant (STBG) Program project scheduling issue.
 - Co-wrote a staff report with the Principal Planner regarding the STBG scheduling issue and recommended option that would not impact current or future funding capacity. The staff report was presented to the Transportation Subcommittee.
 - Scheduled public review and comment period and public hearing.
 - Prepared and issued public participation materials, social media posts, and legal notice.
 - Submitted draft amendment to FHWA, FTA, and WisDOT for review.
- Participated in a meeting with Brown County Public Works staff and Village of Ashwaubenon Public Works staff regarding an STBG funded project and scope.
- Continue to update to the *Green Bay Metropolitan Planning Organization (MPO) – 2045 Long-Range Transportation Plan (LRTP)*.
 - Updated various transportation statistics.
- Updated the Brown County profile detailing the performance of MTM in regards to completed trips and substantiated complaints. MTM is the private transportation broker hired by the Wisconsin Department of Health Services to coordinate Non-Emergency Medical Transportation (NEMT) services for qualifying Medicaid and BadgerCare Plus clients. Approximately 9,000 trips per month are made by Brown County residents.
- Updated the MPO's interested parties contact list.
- Updated the MPO's required Title VI profile for board and committee memberships.
- Attended the Village of Denmark Visioning Session the evening of April 17 in advance of an update to the village's comprehensive plan. Facilitated a small group discussion and recorded likes and dislikes presented by citizens of the village.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Completed Sexual Harassment training. This is a requirement of all county employees.
- Participated in the April 16 meeting of the NE WI Regional Access to Transportation Committee. The purpose of the committee is to address issues relating to transportation for

low income populations, seniors, and individuals with disabilities. Emphasis is placed on coordination and funding.

- Participated in the Green Bay Transit Commission meeting on April 17.
- Participated in BCPC staff meetings as necessary.
- Attended the Brown County Planning Commission Board of Directors meeting the evening of April 3. Recorded and wrote minutes.

The recent major planning activities of Dan Teaters, Senior Planner:

- Brown County All Hazards Mitigation Plan
 - Continued working on Draft Chapter 2 & 3
- MS4 Permit
 - Compiled and submitted the MS4 permit to WDNR for review.
- Certified Survey Maps (CSMs)
 - Began Review of 9 new CSMs
 - Completed review of 12 CSMs
 - Signed and filed 8 CSMs
 - Cursory review for City of De Pere and City of Green Bay
 - C of De Pere: 0
 - C of Green Bay: 1
- Plats
 - Preliminary Plats
 - Began review of 1 preliminary plats
 - Completed review of 1 preliminary plats
 - Final Plats
 - Began review of 0 final plat
 - Completed review of 0 final plats
 - City Plat Reviews
 - Reviewed 2 plats in the City of Green Bay and 0 plats in the City of De Pere pursuant to Wisconsin Statutes Sec. 236.12(2)(b)
- ESA Amendments
 - Provided additional planning services and ESA related duties, including advice on inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding allowed and restricted uses within an ESA buffer.
- Water Quality Management (WQM) Letter
 - Completed 6 reviews/letters
- Brown County Comprehensive Plan
 - Assisted in designing the new document layout.
- Assisted numerous members of the public or local communities with inquiries related to Farmland Preservation, zoning, natural resources, and/or land division questions.
- Met with the Town of Lawrence to discuss future development associated with sewer service area allocation and Environmentally Sensitive Areas. 4/2/19
- Attended the Brown County Planning Commission Meeting. 4/3/19
- Attended a meeting at the Village of Hobart to discuss sewer service area extensions for a future development. 4/8/19
- Attended the Town of Glenmore Planning Commission meeting to discuss County subdivision regulations and land division concerns within the Town of Glenmore. 4/9/19
- Met with Senator Andre Jacque to discuss the Brown County Sewage Plan and its roll in the identification of Environmentally Sensitive Areas. 4/15/19

- Attended the Village of Denmark Vision Session to kick off the Villages Comprehensive Plan update. 4/17/19
- Met with the BC Highway Department to discuss finalizing the MS4 permit for submittal. 4/19/19
- Attended an educational seminar "Environment and Land Use: How Counties Protect Land and Water" hosted and organized by the Wisconsin Counties Association. 4/22/19

The recent major planning activities of Devin Yoder, Senior Planner:

General Planning/Local Assistance

- Attended regular BCPC staff meetings.
- Assisted reviewing CSMs for final signature.
- Attended Brown County Public Works Department Town Advisory meeting on April 22nd to provide a BCPC update and available services.
- Attended Town of Glenmore Planning Commission meeting on April 9th to talk more about the County's subdivision ordinance and review process.
- Facilitated a visioning session for the Village of Denmark at the Denmark High School on April 17th to start the Village comprehensive plan update process.

Brown County Comprehensive Plan

- Presented draft comprehensive plan goals and objectives to BCPC at April meeting.
- Drafted Issues and Opportunities chapter and Housing chapter for BCPC review for May BCPC meeting.
- Participated in staff meeting to schedule next steps and chapters for the June BCPC meeting.

Short-term Transportation Planning

- Held first Village Pedestrian and Bicycle plan advisory committee meeting on 4/3/2019 to introduce project, process, review examples of possible code changes, and summarize public feedback received through participation thus far.
- Took a driving tour of the Village of Hobart with other planning staff to see existing pedestrian, bicycle, and road facilities and conditions.
- Met with planning staff from the City of Green Bay to collaborate on possible design concepts for the Pulliam Site.
- Met with planning staff project team to discuss current status and next steps for the Port Opportunity.
- Drafted document outline and format with other planning staff.

Safe Harbors Study

- Provided research and assistance to the Parks Department for a grant application for possible funding for property acquisition.
- Attended an April 24th neighborhood meeting hosted by the Parks Department, to serve as a planning resource for discussions about possible future uses for the former Eagle's Nest property.

Town of Green Bay Area Development Plan

- Finalized zoning overlay ordinance and comprehensive plan update, and provided Town with final documents.

The recent major planning activities of Todd Mead, Senior Housing Planner:

- Prepared and ordered one (1) interim site inspection for a Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program client.
- Prepared and ordered three (3) initial HQS inspections for CDBG clients.
- Prepared and ordered one (1) final site inspection for a CDBG client.
- Prepared and ordered two (2) asbestos assessments for CDBG clients.
- Prepared and ordered one (1) lead-based paint clearance for a CDBG client.
- Met with three (3) CDBG clients and the contractors to prepare them for their future rehabilitation projects.
- Opened five (5) new CDBG applications in conjunction with our Planner I – Housing.
- Prepared and closed three (3) CDBG Housing Rehabilitation Loans.
- Prepared five (5) CDBG Environmental Reviews.
- Prepared and corresponded with five (5) bid documents to CDBG applicants for future rehab projects.
- Reviewed and approved one (1) subordination for an existing CDBG client.
- Reviewed and prepared one (1) mortgage loan satisfaction for an existing CDBG/RLF client due to project change orders or payoffs.
- Attended staff meetings.
- Attended a Brown County Lead-Based Paint Coalition Meeting.
- Preparing and training our new Planner I – Housing Position.
- Prepared, organized and submitted CDBG reporting to Wisconsin Dept. of Administration and Division of Energy, Housing and Community Resources (WDOA-DEHCR).
- Prepared and submitted Brown County RLF annual reporting to WDOA-DEHCR.
- Prepared for and attended a Village of Denmark Visioning session to help begin the process for the Village of Denmark's Comprehensive Future Plan.
- Prepared for and attended a Brown County Public Works Department Town Advisory Annual Meeting to discuss the CDBG Housing Rehabilitation program.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued to work on new and existing applicant files from Brown County RLF Program.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.
- Worked, prepared and followed up with yearly RLF and CDBG residency letters.

The recent major planning activities of Everett Butzine, Housing Planner:

- Attended one (1) night Brown County Plan Commission meeting.
- Presented at one (1) outreach Town of Glenmore evening plan commission meeting.
- Assisted in the preparation and ordered four (4) housing quality standards (HQS) inspection(s) for CDBG client(s).
- Made ten (10) phone calls to prospective CDBG program clients.
- Assisted in the preparation and ordered two (2) final site inspection(s) for CDBG client(s).
- Met with one (1) CDBG client and the contractor to prepare them for their future rehabilitation project(s).
- Opened and prepared (8) new CDBG application(s).
- Organized six (6) closed CDBG application(s).
- Sent out five (5) residency verification letters via USPS and email.
- Assisted in the preparation and correspondence with three (3) bid document(s) to CDBG applicants for future rehab projects.
- Attended staff meetings.

- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.

The recent major planning activities of Adam Kofoed, Housing Administrator:

- Constructed the meeting packet and was the staff lead for the April BCHA board meeting.
- Presented to the BCHA board on gap financing.
- Conducted a survey from BCHA board commissioners on gap financing.
- Attended one (1) staff meeting.
- Attended one (1) Brown County Homeless Coalition meeting.
- Attended one (1) meeting with the BCHA's subcontractor to discuss the February and March BCHA board meeting.
- Attended one (1) meeting with partnering agencies regarding the BCHA's new Family Unification Program vouchers to establish roles for each agency.
- Contacted and communicated with businesses, tax intercept programs, and federal grant registration organizations to update the BCHA's new address and administrator information.
- Completed two (2) repayment agreements with clients who received over payments in the housing voucher program.
- Drafting a contract for four (4) project based vouchers in Denmark.
- Assisted with the Brown County Housing Comprehensive Plan chapter.
- Researched discussions on federal housing finance reform taking place in the U.S. Senate Housing Committee.
- Attended the Village of Denmark visioning session for their comprehensive plan.
- Completed a draft grant and loan agreement with the Broadway Lofts housing project.
- Investigated project based voucher contract extensions.
- Reviewed our down payment assistance program requirements and contract.
- Completed drafted loan documents for a low income housing tax credit project partially financed by the BCHA.
- Met with two (2) housing agencies on how to better coordinate efforts in the future.
- Continued to work in coordination with the HUD field office in Milwaukee to ensure the BCHA was in compliance with HUD regulations.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Continued work on the Land Records System upgrade project. Working on GIS integration. Participated in meetings.
- Began work on coordinating 2020 aerial photo project and LiDAR topographic mapping
- Produced hundreds of maps for Zoning's "POWTS "Final Notices".
- Coordinated with various municipalities on street address updates.
- Produced two Motorola Computer Aided Dispatch GIS "refresh" updates in April for Public Safety Communications.
- Assisted Public Works/Highway with ArcGIS Online accounts for a WisDOT project
- Assisted with MS4 updates
- Continued assisting with the PALS office changes (new cubicles, storage space, etc).
- Coordinated with Technology Services for computer software patches and updates.
- Worked on multiple updates to the BrownDog online interactive GIS map.
- Produced an updated custom street map to the Town of Lawrence

- Working on a new sex offender restricted zone map for the Town of New Denmark
- Working on a new zoning map for the Village of Pulaski
- Continued editing and maintaining the GIS database, web servers, etc.
- Working with Tech Services on setting up a Google Business account
- Provided GIS information for various county departments including Parks, County Executive, Highway and others as needed.
- Provided GIS data or other services for private businesses, local governments, state and federal agencies.
- Assisted many other people with miscellaneous service, data, and training requests.
- Attended staff meetings as needed.
- Vacation March 21-25.

The recent major planning activities of Ker Vang, Planner I (GIS/Transportation):

Addressing

- Assigned an address in the Town of Green Bay and Town of Eaton.
- Provided two aerial photos to the Town of Eaton zoning administrator as requested.

85.21 Program Funds

- Collected and recorded ridership and invoice data from the 85.21 Program recipients for the month of March.
- Submitted 1st Quarter ridership report to the Wisconsin Department of Transportation through the BlackCat Grant Management System.
- Developed a summary report and recommendation for approval to the BCPC Board of Directors on the bidding process and selection of a vendor to provide transportation services for seniors and individuals with disabilities in Brown County.

Performance Measures Report

- Collected bridge data from the National Bridge Inventory database. Began to analysis the bridge data.
- Submitted a request to WisDOT for the 2018 road condition data for state and interstate highways.

Other Tasks

- Began to create an online map and a collector app for Green Bay Airport staff to collect data on lighting and signage on the airport runway.
- Completed update to the land use inventory for the Town of Lawrence, Village of Ashwaubenon, and Village of Allouez.
- Collected miles of roads data in Brown County for the all hazards plan.
- Updated meeting agendas and minutes on the planning website.

Webinars and Meetings

- Participated in the Green Bay Active Communities Alliance group meeting on April 3.
- Participation in the UWEX Teleconference Series, "Planning for Autonomous and Connected Future-From Horseless to Driverless Carriage," on April 10.
- Participated in the Village of Denmark visioning session on April 17.
- Participated in PALS staff monthly meetings.

The recent major planning activities of Karl Mueller, Planner I (Transportation):

- Updated the bus stop shapefile for Green Bay Metro's fixed routes.
- Analyzed the accessibility of bus stops along Green Bay Metro's fixed route system.
- Completed the land use inventory for the Village of Suamico as part of the Brown County comprehensive plan.
- Completed the land use inventory for the Village of Howard as part of the Brown County Comprehensive Plan.
- Began conducting a land use inventory for the City of Green Bay as part of the Brown County Comprehensive Plan.
- Assigned 2 addresses for the Town of Green Bay.
- Attended the Planning Development webinar, *"Planning for the Autonomous and Connected Future – From Horse to Driverless Carriage"* in De Pere on April 10th.
- Attended a meeting with staff from Options for Independent Living to discuss specialized transportation services and the development of the ADA Transition Plan for the Green Bay Metropolitan Planning Area (**This item addresses a 2018 TMA recommendation**).
- Updated the curb cut inventory shapefile for the ADA Transition Plan.
- Researched requirements for ADA compliance for transportation facilities within the Green Bay Urbanized Area as part of the ADA Transition Plan.
- Facilitated a round-robin small group discussion for the Village of Denmark's visioning session as part of the Village's comprehensive plan update.
- Attended regular BCPC staff meetings.

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE

Monday, March 11, 2019
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
Meeting Time: 10:15 a.m.

ROLL CALL

Ian Agar (BC Human Services)*	<u> x </u>	Sandy Popp (Options for Independent Living)*	<u> x </u>
Megan Borchardt (BC Board of Supervisors)	<u> x </u>	Cole Runge (BC Planning Commission/Green Bay MPO)	<u> x </u>
Mary Brick (Syble Hopp School)	<u> </u>	Brian Silk (MV Transportation)	<u> x </u>
Mary Derginer (ADRC of Brown County Board)	<u> Exc </u>	Julie Tetzlaff (Cerebral Palsy Inc.)	<u> Exc </u>
Essie Fels (Green Bay Metro)	<u> x </u>	Tina Whetung (Curative Connections Trans. Program)	<u> x </u>
Pat Finder-Stone (Citizen Member)	<u> x </u>	Genny Willemon (BC Human Services)	<u> </u>
Christel Giesen (ADRC of Brown County)	<u> x </u>	John Withbroe (Green Bay Transit Commission)	<u> </u>
Matt Halada (Wisconsin DOT NE Region)	<u> </u>	Vacant (BC Executive Department)	<u> </u>
Denise Misovec (Curative Connections)	<u> x </u>	Vacant (Citizen Member)	<u> </u>
Redebra Peters (ASPIRO)	<u> x </u>	Vacant (Oneida Nation)	<u> </u>

Others Present: *Stephanie Birmingham for Sandy Popp (Options for Independent Living), Lisa J. Conard, Karl Mueller, and *Gena Schupp for Ian Agar.

ORDER OF BUSINESS

C. Runge opened the meeting at 10:15 a.m.

C. Runge welcomed Redebra Peters and Megan Borchardt to the TCC.

C. Runge announced that there is a quorum and that a number of meeting minutes needed to be considered for approval.

1. Approval of the December 4, 2017 TCC meeting minutes.
2. Approval of the March 12, 2018 TCC meeting minutes.
3. Approval of the June 11, 2018 TCC meeting minutes.
4. Approval of the September 10, 2018 TCC meeting minutes.
5. Approval of the December 3, 2018 TCC meeting minutes.

A motion was made by Pat Finder-Stone, seconded by T. Whetung, to approve the meeting minutes from December 4, 2017, March 12, 2018, June 11, 2018, September 10, 2018, and December 3, 2018. Motion carried.

6. Selection of a review subcommittee for a possible Section 85.21 Program Trust capital projects solicitation process.

C. Runge stated that the Section 85.21 Program trust account for each Wisconsin county has a limit of \$80,000. When an account exceeds this limit, the excess funds must be returned to the state or used at the local level for eligible projects. Brown County's 85.21 trust currently exceeds this limit, and MPO staff has proposed to make most of the funds in the trust available on a competitive basis for capital projects that benefit seniors and people with disabilities. MPO staff has received WisDOT's approval to use these funds for this purpose, and staff is currently in the process of requesting approval from the Brown County Board of Supervisors.

C. Runge stated that he would like to form a five-person subcommittee of the TCC that is comprised of two MPO staff and three TCC members to review project applications, score them, and attend one meeting to discuss the scores and develop funding recommendations.

The subcommittee will report its funding recommendation to the full TCC at the TCC's June 10 meeting. On June 10, staff will request a funding recommendation from the full TCC for consideration by the Brown County Planning Commission Board of Directors at the Board's August 7 meeting.

C. Runge asked if any TCC members would like to volunteer to serve on the subcommittee. He also stated that members of the subcommittee should not represent agencies that intend to apply for the funds.

M. Borchardt, P. Finder-Stone, and B. Silk volunteered to serve on the subcommittee.

C. Runge stated that the Brown County Board of Supervisors is scheduled to take final action on the fund request on March 20. If approved, the application guidelines and materials will be distributed to potential applicants.

7. Discussion regarding the development of an ADA Transition Plan for the Green Bay Metropolitan Planning Area.

K. Mueller noted that the Federal Highway Administration (FHWA) has asked Brown County Planning Commission staff to complete an Americans with Disabilities Act (ADA) Transition Plan for transportation facilities in the Green Bay Metropolitan Planning Area.

Staff has nearly completed its transportation facility inventory. Staff is also scheduled to complete field reviews of these facilities when the snow melts.

K. Mueller stated staff intends to work with the entities responsible for the facilities (Brown County, City of Green Bay, De Pere, Allouez, etc.) to identify facilities that may not comply with ADA and discuss how and when these facilities can become compliant.

C. Runge stated that staff has already contacted these entities to find out if they have plans or other documents that demonstrate ADA compliance or strategies to become ADA compliant.

8. Discussion regarding the status of the Brown County Mobility Management Coordinator position.

C. Runge noted that Mobility Coordinator Jennifer Hallam-Nelson retired and is moving back to her home state of Colorado. Green Bay Metro has posted the position and interviews will be conducted this week.

E. Fels noted that she is the contact for the Mobility Management program until a replacement is hired.

9. Round robin discussion about specialized transportation services in Brown County.

C. Giesen expressed appreciation to Curative Connections¹ for providing approximately 5,400 rural trips in 2018. C. Runge noted that Curative provided just under 70,000 one-way trips in 2018 throughout Brown County, and that the number of trips to and from the rural area increased from approximately 1,700 in 2017 to more than 5,400 in 2018.

C. Giesen also noted that the ADRC staff has been receiving complaints regarding MTM². Clients are reporting excessive wait times, inability of MTM to locate a provider for requested trips, and using county

¹ Discussion under this item is in regard to the transportation program offered by Curative Connections as of July 1, 2015. Prior to this date, the service was provided by the Lakeland Chapter of the American Red Cross. The program offers demand-response transportation services to seniors and qualifying individuals with disabilities with use of a small-medium bus, van, or sedan in all of Brown County.

² MTM is the private transportation broker hired by the Wisconsin Department of Health Services to coordinate Non-Emergency Medical Transportation (NEMT) services for qualifying Medicaid and BadgerCare Plus clients.

rescue (a high-level and high cost service) to provide trips in non-emergency situations.

Discussion occurred regarding the Wisconsin Department of Health Services' decision to offer the next transportation contract to LogistiCare instead of MTM. Many private transportation providers who may have provided service under agreement with MTM have not signed a contract for 2019 and are waiting for LogistiCare to take over the program (which will not occur until later in 2019). In the meantime, MTM is unable to find a providers for many eligible trips.

S. Birmingham stated she uses MTM to broker her medical trips. S. Birmingham stated that the drivers have used inappropriate language (not sensitive to persons with disabilities) and have displayed other unprofessional behavior.

S. Birmingham stated she also uses MV³ and commended several of MV's drivers for their professionalism.

C. Giesen stated that ADRC clients are having a difficult time scheduling social trips with Curative (Note: medical- and employment-related trips can be made weeks in advance whereas social trips can only be made with 24 hours advance notice).

C. Giesen asked that the Brown County Voucher Program⁴ be expanded on an as-needed basis to accommodate individuals when Curative cannot provide rides.

D. Misovec and T. Whetung of Curative Connections addressed this issue. Currently, several of the paid drivers are out on medical leave and volunteer drivers have been filling in for them. Fewer drivers results in less capacity to provide trips. However, Curative will be adding two new part-time paid drivers in the near future and anticipates that the drivers will return from medical leave in the near future. Curative is always looking for volunteer drivers. Curative currently uses six paid drivers and approximately 22-24 volunteers per shift.

S. Birmingham asked the committee to clarify the differences between Curative Connections and Green Bay Metro's paratransit service. The following information was provided:

Curative Connections	Green Bay Metro Paratransit Program
<u>Eligibility:</u> Age 60+ and older and/or qualifying disability.	<u>Eligibility:</u> Qualifying disability only. Age does not determine eligibility.
<u>Service Area:</u> Provides service in all of Brown County.	<u>Service Area:</u> Provides service within ¾ mile of fixed route bus system in communities that financially participate in the system including Green Bay, De Pere, Allouez, Ashwaubenon, and Bellevue.
<u>Trip Purpose:</u> Can prioritize based on trip purpose. Top priority given to medical and employment. If trip purpose is social, Curative will accommodate if there is an opening in the schedule.	<u>Trip Purpose:</u> Cannot prioritize. Must accept every trip request per ADA law.

³Discussion is in regard to the paratransit program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company.

⁴ The Brown County Voucher Program offers qualifying individuals vouchers at 50% of the face value. The vouchers can be used to pay for rides on private-pay services, such as specialized ADA accessible transport companies and taxi cabs. For example, a qualified individual can buy a \$20 voucher for \$10. The voucher can then be used for rides with participating private pay providers of their choice when paratransit and Curative Connections are not in service. The provider will collect the voucher when the ride occurs, then submit the voucher to the Mobility Coordinator. The provider will be reimbursed the face value of the voucher.

<u>Drivers:</u> Service dependent on 100+ volunteer drivers and limited paid staff.	<u>Drivers:</u> All paid drivers.
<u>Hours of Operation:</u> M-F: 8:00 a.m. to 5:00 p.m. No weekends.	<u>Hours of Operation:</u> M-F: 5:15 a.m. – 9:45 p.m. Saturday 7:15 a.m. to 6:45 p.m.

E. Fels noted that individuals continue to purchase travel vouchers through the Mobility Management Program.

L. Conard noted that Governor Tony Evers, Transportation Secretary Craig Thompson, and state legislators took a tour of the Green Bay Metro facility and rode a bus on Monday, March 4. This allowed Green Bay Metro Transit Director Patty Kiewiz the opportunity to discuss operating and capital funding issues transit systems face throughout Wisconsin.

10. Other matters.

The tentative TCC meeting schedule for 2019 is as follows:

Monday, June 10, 2019
Monday, September 9, 2019
Monday, December 2, 2019

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:15 a.m.

11. Adjourn.

The meeting adjourned at 11:02 a.m.